MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,
Shillong, East Khasi Hills, Meghalaya- 793003
(CIN No. U75144ML2012NPL008509)
Phone: +91-364- 2522921/2522992
Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

ADVERTISEMENT

No.MBMA/CLLMP/HR/64/2018/ 18   Dated Shillong, 2nd August,2021

The Meghalaya Basin Management Agency (MBMA) invites applications from eligible candidate in prescribed format to fill up the following position on contractual basis. The detailed application form, advertisement and notification are available in MBMA/MBDA's website **https://www.mbda.gov.in**

1. Position:

Sl. No.	Position	Desired Qualifications & Experiences	Monthly Emolument	Place of Posting
1.1	Senior Manager (Information Technology)	**Desired Qualification:** B. Tech. (or higher) in Computer Science/Information Technology (IT), engineering, data or equivalent discipline with knowledge in programming, web designing, database handling and networking. **Desired Experience:** 1. Minimum 7 years related professional work experience in related field out of which at least 5 years of managerial experience or above in related field. 2. Experience in web design and web technologies such as Jquery, Ajax, CSS, XML, Javascript, HTML, XHTML, Wordpress, PHP. 3. Working knowledge of technologies such as XML Web Services and Web API. 4. Experience with Windows services, web technologies, web services, Net Framework 4 / 4.5 or Higher. 5. Good knowledge of SQL, PL/SQL(Oracle), Transact-SQL (Microsoft), MySQL, stored procedure and function, experience developing an application with a relational database. 6. Experience developing of applications using ASP.NET, C#.NET, ADO.NET, Visual Studio.NET and programming in C, C++, C#, etc. 7. Experience using configuration /change management software tools. 8. Working knowledge of mobile applications (Android, IOS, Windows Mobile) is preferred. 9. Ability to Manage & configure networks (LAN, WLAN etc.) and also development and enhancement of IT systems. 10. Experience with object-based analysis and design. 11. Working knowledge of multi-layered architecture. **Essential Skills:** 1. Ability to handle and manage big data with minimal oversight. 2. Hands-on and results-oriented approach. 3. High-level proficiency in MS office, Excel, PPT, etc 4. Strong written and verbal communication. 5. Well-developed interpersonal and team working skills, initiative, persistence and positive attitude. 6. Ability to work under tight deadlines, manage multi-task requirements, high attention to detail and a high degree of pro-activity and initiative 7. Demonstrated strong values and professional integrity 8. Ability to engage and communicate. 9. Knowledge of local language preferred.	Rs.36,000/-	Shillong

2. Notification and prescribed application form can be downloaded from the **website, www.mbda.gov.in** or can be obtained free of cost from the **O/o Meghalaya Basin Management Agency, C/o, Meghalaya State Housing Financing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong.**

3. The above positions are on contractual basis. Details about the pre-requisite qualifications and experience for the above positions may be seen in the notification.

4. Application form duly filled along with self attested credentials should only be submitted to the **Office of the Meghalaya Basin Management Agency, C/o, Meghalaya State Housing Financing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong, Meghalaya – 793003"** "Or**" at the O/o the Basin Development Unit (BDU)/ District Project Management Unit (DPMU) located in the O/o the Deputy Commissioner of the 11 Districts** "Or" "Via-email" to recruitmentmbda20@gmail.com

5. Last Date for submission of application is **17th August,2021** upto **05:00 PM**. Application received after the last date will be not be entertained and MBDA will not be responsible for any kind of postal loss or transit delay.

Sd/-
Executive Director
Meghalaya Basin Management Agency

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NOTIFICATION

No.MBMA/CLLMP/HR/64/2018/19   **Dated Shillong, 2nd August, 2021**

The Meghalaya Basin Management Agency (MBMA) invites applications from eligible candidate in prescribed format to fill up the following position on contractual basis. The detailed application form, advertisement and notification are available in MBMA/MBDA's website **https://www.mbda.gov.in**

1. **Position:**

Sl. No.	Position	Desired Qualifications & Experiences	No. Of Vacancy	Place of Posting	Monthly Emolument
1.1	Senior Manager (Information Technology)	**Desired Qualification:** B. Tech. (or higher) in Computer Science/Information Technology (IT), engineering, data or equivalent discipline with knowledge in programming, web designing, database handling and networking. **Desired Experience:** 1. Minimum 7 years related professional work experience in related field out of which at least 5 years of managerial experience or above in related field. 2. Experience in web design and web technologies such as Jquery, Ajax, CSS, XML, Javascript, HTML, XHTML, Wordpress, PHP. 3. Working knowledge of technologies such as XML Web Services and Web API. 4. Experience with Windows services, web technologies, web services, Net Framework 4 / 4.5 or Higher. 5. Good knowledge of SQL, PL/SQL(Oracle), Transact-SQL (Microsoft), MySQL, stored procedure and function, experience developing an application with a relational database. 6. Experience developing of applications using ASP.NET, C#.NET, ADO.NET, Visual Studio.NET and programming in C, C++, C#, etc. 7. Experience using configuration /change management software tools. 8. Working knowledge of mobile applications (Android, IOS, Windows Mobile) is preferred. 9. Ability to Manage & configure networks (LAN, WLAN etc.) and also development and enhancement of IT systems. 10. Experience with object-based analysis and design. 11. Working knowledge of multi-layered architecture. **Essential Skills:** 1. Ability to handle and manage big data with minimal oversight. 2. Hands-on and results-oriented approach. 3. High-level proficiency in MS office, Excel, PPT, etc 4. Strong written and verbal communication. 5. Well-developed interpersonal and team working skills, initiative, persistence and positive attitude. 6. Ability to work under tight deadlines, manage multi-task requirements, high attention to detail and a high degree of pro-activity and initiative 7. Demonstrated strong values and professional integrity 8. Ability to engage and communicate. 9. Knowledge of local language preferred.	01 (One)	Shillong	Rs.36,000/-

2. **Essential Skills for the positions:** Good written and verbal communication. Expert in basic computer knowledge like Word Processing, Spread Sheets and Power Point Presentation, etc are the common essential skills requirement. Other skillsrequired are mentioned above against the position.

3. **Age Limit:** Upto 45 years

4. **Place of Posting:** Shillong,

5. **Remuneration:**

    The monthly emolument shall be as mentioned in the above column.
    House Rent Allowance (HRA) & Mobile Allowance will be included additionally as may be admissible from time totime.
    EPF contributions from both employee and employer.

6. **Duration of Contract:**

    The duration of contract will be for a period of 01 (one) year. The contract may be renewed subject to the performance satisfaction of MBMA and continuance of the project you are engaged with.
    A detailed document of terms and conditions of engagement would be provided to the selected candidate and a deed agreement would have to be signed by the selected candidate with the MBMA to that effect.

7. **Prescribed Application Form:** Prescribe application form can be downloaded from MBMA/MBDA **website, www.mbda.gov.in** "Or" can be obtained free of cost from the **O/o Meghalaya Basin Management Agency, C/o, Meghalaya State Housing Financing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong,Meghalaya-793003.**

8. **Mode of Submission of Filled Application Form:**

    "By Post or Direct Submission" to the Office of the Meghalaya Basin Management Agency, C/o, Meghalaya State Housing Financing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong, Meghalaya – 793003"

    "Or" **"Via-email"** to recruitmentmbda20@gmail.com

    For online applications (via e-mail) all the essential documents should be sent in PDF format only.

    Candidates are advised to clearly mention the name of the position being applied in the cover of envelope and in the subject line of e-mail as **"Application for the position of "_____".**

    Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for the position before applying.

    Candidate must enclose along with the Application Form, recent passport size photograph, and self attested copies ofthe following documents;

    >   Filled Application form
    >   Updated Resume
    >   Educational qualifications certificates
    >   Proof of Experience or Experience Certificates
    >   Latest salary slips or proof of salary from the current or previous organizations
    >   Additional or technical qualifications certificates (if any)
    >   Identity Proof (PAN Card or Aadhar Card)

    Incomplete application shall not be entertained and is liable to be rejected. However, an extra sheet of A4 size may be attached, wherever necessary, mentioning the serial no.

    In respect of Candidates who are currently in services, shall submit the "No Objection Certificate" from the Employerwhen called for the personal interview.

    Last date for submission of applications is **17th August,2021 (upto 5.00 p.m.).** Application received after the last datewill be not be entertained and MBMA will not be responsible for any kind of postal loss or transit delay.

9. **Selection Process:**

    There will be written test and personal interview for the positions. Written test will comprise of Subject Matter Knowledge, General Knowledge, Reasoning, and English.

    The Written Test/ Personal Interview will be held only in Shillong.

10. **General Information:**

    10.1. The pre-requisite qualifications and experience are minimal and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBMA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.

    10.2 Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E- mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBMA/MBDA website, www.mbda.gov.in and office notice board.

    10.3. MBMA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.

    10.4. In case of non-availability of suitable candidates with prescribed qualifications and experience, MBMA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.

    10.5. The number of vacancies indicated in the advertisement and notification is tentative. MBMA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process**.**

    10.6. MBMA reserves the right to extend the closing date for receipt of applications. MBMA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.

    10.7 No TA/DA shall be paid for attending the interview.

    10.8. Canvassing of any kind will render to disqualification.

    10.9. Staff already working with MBMA/MBDA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum periodof one year in their current position.

Sd/-
Executive Director
Meghalaya Basin Management Agency