



Meghalaya Basin Management Agency

Request for Quotations - Goods

for

*Procurement of Signboard and Foundation Stone
for West Jaintia Hills Cluster under CDP*

File No: CDP/2023/859/95

Issue date: 21th April, 2025

REQUEST FOR QUOTATIONS

File No.: CDP/2023/859/95

Dated: 21st April, 2025

Procurement of Signboard & Foundation Stone for West Jaintia Hills Cluster under CDP

Addressed to:

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Background

The Meghalaya Basin Management Agency (MBMA), which is a non-profit company, incorporated under the Planning Department, Government of Meghalaya is selected as implementing agency for implementing *the Cluster Development Programme – Turmeric cluster in West Jaintia Hills, Meghalaya*. MBMA will implement **Integrated Verticals i.e.**

- (i) **Pre-production & Production,**
- (ii) **Post Harvest Management and Value addition and**
- (iii) **Logistics, Marketing and branding** with Turmeric as focus crop

Lakadong Turmeric which is known as one of the finest turmeric varieties in the world with a curcumin content of more than 7% (almost 2% higher than other varieties), has been grown in the district for many generations. It is very much sought after for use in the cosmetic, pharmaceutical and food industry. However despite this good demand, farmers have not, till date, been able to realize the full economic potential of this crop primarily because of the small volume of production, preponderance of small and marginal farmers, absence of focused research, low individual volumes exacerbated by lack of organized aggregation, weak post-harvest management and market facilities, lack of universal access to information, skills and technology, unreliable price discovery, dominance of middle men, trader cartelization, access to finance and most importantly, insufficient quality planting material in Lakadong Turmeric. Farming families of the Jaintia Hills have been preserving and multiplying Lakadong mother plants for many generations but of late the decline and non-availability of quality mother rhizomes is a growing cause for concern.

1. Meghalaya Basin Management Agency invites you to submit your price quotation in a proforma invoice format for the supply of the Goods listed in **Annex 1** of this RFQ.

2. Your quotation in the required format should be addressed to:

3. The Cluster Development Programme – West Jaintia Hills Cluster

Attn: Shri. A.S. Suting
Deputy Project Director
Meghalaya Basin Management Agency
Cluster Development Programme
C/o Meghalaya State Housing Financing & Cooperative Society,
Upper Nongrim Hills, Shillong, Meghalaya, India – 793003

Email: cdpprocurement.mbma@gmail.com

4. The quotation should be accompanied by:

- (i) A Copy of your business registration/ trading license
- (ii) A copy of the Authorised dealership certificate; if applicable
- (iii) A copy of GST Registration certificate
- (iv) Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- (v) Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
- (vi) Complete price and delivery schedule
- (vii) List of priced accessories which are not included in the Goods prices.

Adequate technical documentation and catalogue(s) and any other relevant information.

5. The deadline for receipt of your sealed quotation is 02nd May, 2025 by 3:00 PM. Quotations will be opened on 5th May, 2025 at 4:30 PM. Late quotes will be rejected.

6. All requests for clarifications shall be submitted via email to cdpprocurement.mbma@gmail.com on 29th April, 2025 by 4:00 PM, The purchaser shall respond to all requests for clarifications by: 30th April, 2025 by 4:00 PM.

7. Quotations should be submitted in physical form (hard copy) either by hand or by post/courier by the deadline and to the address stated above.

8. Bidders have the option to quote for one or more lots, however, all items mentioned in the offered lot must be quoted. A partial quote for the respective Lots will not be accepted. If a quotation shows Goods listed but not priced, their prices shall be assumed to be included in the prices of other items. An item not listed in the quotation shall be assumed not to be included in the quotation.

9. Evaluation. The purchaser shall award the contract to the bidder whose offer has been determined to be the lowest priced quotation for the respective lot and is substantially responsive to the request for quotation for that respective lot/s; further that the bidder is determined to be qualified to perform the contract satisfactorily.

The purchaser's evaluation of a quotation may take into account, in addition to meeting the minimum technical and qualification requirements, the following factors;

- (a) **Delivery schedule. (as per Incoterms 2010)** The Goods are required to be delivered within the time as specified in the delivery schedule. Quotations offering delivery beyond this delivery time shall be treated as non-responsive.
- (b) **Prices.** Prices shall be in INR (Indian Rupees).
- (c) **Availability of After sales services:** Not Applicable

10. **Payment.** within 30 days after delivery and acceptance of goods/service.

11. **Delivery:** To be delivered in Shillong at the O/o The Meghalaya Basin Management Agency Procurement Division (CDP) C/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong, Meghalaya, India – 793003. Room 410

12. **Delivery Schedule:** All items should be delivered within 30 days after signature of the contract. Bidders must state an exact delivery time in the quotation.

13. **Brand:** as per mention at details specification

14. **Validity.** Your quotation should be valid for a period of 60 days from the date of your quotation.

15. **Purchase Order.** The purchase order shall be issued by the Meghalaya Basin Management Agency before the end of the validity of the quotation to the eligible bidder who submitted the lowest evaluated quotation for the evaluated lot. The draft purchase order with terms and conditions are attached in annex 2. Prior to the issuance of the purchase order and after the completion of the evaluation process, the purchaser reserves the right to increase or decrease the requested quantities under this RFQ. The maximum increase allowed to be done to the quotation prior to purchase order signature is +15% and the maximum decrease is -15%.

Yours sincerely

Shri. Augustus. S. Suting
Deputy Project Director
CDP, MBMA

Annex 1

Schedule of Requirements

All specifications are stated in **minimum terms**, except where ranges, approximations, maximum levels or exactitudes are stated.

Lot#	Description	Design	Quantity	Cost Per unit (in INR)	Total (in INR)
Lot#1	Packhouse Signboard Size 3ft x 5ft	Design attached as Annexure - A	15 Nos		
Lot#2	CHC Signboard Size 2ft x 3 ft	Design attached as Annexure - B	12 Nos		
Lot#2	Foundation Stone Size 1ft x 1.5 ft	Design attached as Annexure - C	15 Nos		

*** Applicable taxes to be quoted separately.**

ANNEXURE-A



सत्यमेव जयते

कृषि एवं किसान
कल्याण मंत्रालय
MINISTRY OF
**AGRICULTURE AND
FARMERS WELFARE**



राष्ट्रीय बागवानी बोर्ड
कृषि और किसान कल्याण मंत्रालय, भारत सरकार
NATIONAL HORTICULTURE BOARD
Ministry of Agriculture & Farmers Welfare, Government of India



**SYNROPLANG VO, THADMUTHLONG PACK HOUSE
CONSTRUCTED UNDER
CLUSTER DEVELOPMENT PROGRAMME (CDP)
FUNDED BY NATIONAL HORTICULTURE BOARD (NHB)
&
MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)**

CDP

Procurement Signboard & Foundation Stone for West Jaintia Hills Cluster under CDP
Ref. No: CDP/2023/859/95

ANNEXURE-B



कृषि एवं किसान
कल्याण मंत्रालय
MINISTRY OF
**AGRICULTURE AND
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राष्ट्रीय बागवानी बोर्ड
कृषि और किसान कल्याण मंत्रालय, भारत सरकार
NATIONAL HORTICULTURE BOARD
Ministry of Agriculture & Farmers Welfare, Government of India



MULIEH CUSTOM HIRING CENTER **HANGNE NGI AI WAI IA KI MACHINE REP**

- Power Tiller ■ Power Weeder ■ Portable Power Spray
- Portable Water Pump ■ Brush Cutter ■ Earth Auger



ANNEXURE-C

**Establishment of Packhouse
Iakrehlang IVCS
Saphai Village**

(April 2023 to March 2024)

Under

Horticulture Cluster Development Programme

Funded by

National Horticulture Board, MoA&FW, GoI
And
Meghalaya Basin Management Agency (MBMA)

Implementing Agency

Meghalaya Basin Management Agency (MBMA)