

REQUEST FOR QUOTATIONS

Procurement of Goods under RFQ/Shopping Procedures

Purchaser: *Meghalaya Basin Management Agency (MBMA)*

Contract title: *Procurement of Generators*

RFQ No: *MBMA/CLLMP/85/GD-81/2022-23/497*

S#	Description	Date & Time
1	Date of Issue of RFQ	4th August, 2022
2	Last Date and Time of submission of RFQs	22nd August, 2022 at 1600 Hrs.
3	Opening of RFQs	22nd August, 2022 at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016]



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

MBMA/CLLMP/85/GD-81/2022-23/497

Date: 4th August, 2022

INVITATION FOR QUOTATIONS FOR SUPPLY, INSTALLATIONS AND COMMISSIONING OF FIVE GENERATORS AND ONE PORTABLE GENERATOR UNDER CLLMP

To

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY, INSTALLATION AND COMMISSIONING OF FIVE GENERATORS AND ONE PORTABLE GENERATOR UNDER CLLMP

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan toward the cost of **Meghalaya Community- Led Landscape Management Project (MCLLMP)**, **Meghalaya Basin Management Agency (MBMA)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following goods as per the mentioned lots below:-

***Detailed Specifications given at Annexure 1**

Lot #	Brief Description of the Goods*	Quantity	Consignee Address	Delivery Period	Installation Y/N
Lot# 1	Portable Generator	1	SPMU –Nongrim Hills, Shillong	Within 30 Days	Y
Lot# 2	Diesel Generator	5	As per Sl No. 3 of the T&C	Within 30 Days	Y

***: bidder may apply for one or more Lots, however they are requested to mention the Lot numbers they are bidding for.**

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.
2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.mbda.gov.in and www.cllmp.com for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions and for Award of Contract.

3. Place of Delivery:

- **Lot#1-** Meghalaya Basin Management Agency, O/o Meghalaya Basin Development Authority, c/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong – 793003
- **Lot#2 -**
 - 1) Nongpoh office, C/O the office of the District Commissioner, DPMU-CLLMP, Ri Bhoi District, Lawbot Basa Building Nongpoh - 793102
 - 2) William Nagar office, C/O the Office of the District Commissioner, DPMU-CLLMP, East Garo Hills, William Nagar- 794111
 - 3) Ampati office, C/O the Office of the District Commissioner, DPMU-CLLMP, South West Garo Hills, Ampati – 794115
 - 4) Khliehriat office, C/O the Office of the District Commissioner, DPMU-CLLMP, East Jaintia Hills, Khliehriat- 793200
 - 5) DPMU EKH CLLMP, Zoram Villa Opposite St. Anthony's College , Shillong - 793001

4. Quotation Price

- a) The bidder must mention the Lot that they are offering. However the quantity offered should be 100% of the requirement for the quoted Lot. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Goods and Service Tax (GST) should be indicated separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

- e) *The Prices shall include installation charges as per the respective locations (as mentioned in SI No. 3 for Lot#2 only) and quoted in Indian Rupees only. Bidder may kindly visit the respective sites for the same. The scope of installation should include an overall summary of the DG-backup connections provided to lightings- plug points for running fans, lights, computers and printers etc.*
- f) Bidder must expressly mention the name/brand of the items offered by them in the price schedule along with proper product brochures.
- g) The bidder must mention in details about the product being offered in lieu of the specified specifications and not by simply mentioning “Complied”. Such bids with no proper details are likely to be disqualified.

5. Qualification of Bidders

- a) Have the legal capacity to enter into a contract;
- b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- c) Not have had your business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.

6. Documents Evidencing Qualification: Bidders are requested to submit copies of the following documents as evidence of your qualification.

- a. Valid trading license/registration or equivalent/Exemption Certificate.
- b. Valid certificate of GST registration;
- c. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- d. Self-declaration that the bidder’s business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.

7. Validity of Quotation: Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.

8. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations lot wise that are determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) Confirm to the terms and conditions and specifications.
- (c) The Quotations would be evaluated lot wise; GST will not be taken into consideration while evaluating the quotations.
- (d) Any historical information, if required may be asked from the bidders during evaluation of quotes.

9. **Award of contract:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive in respective lots and who has offered the lowest evaluated quotation price for that respective lot. The announcement for this assignment will be published in www.clmp.com and www.mbda.gov.in
- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers against each item may increase or decrease at the time of issuing the Purchase Order.
 - b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
10. Normal commercial warranty/ guarantee shall be applicable to the supplied goods (extended warranty) if required will be mentioned in the technical specifications.
11. You are requested to provide your sealed quote latest by 1600 hours on 18th August, 2022. Quotations that have been submitted on or before time will be opened at 1630 hours on 18th August, 2022. Late quotes will be rejected.
12. We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

Name: Shri. Gunanka DB, IFS
Address: Meghalaya Basin Management Agency, Office of Meghalaya Basin Development Authority, Upper Nongrim Hills, Shillong – 793003; Meghalaya
Tel. No.: 0364 -2522921
Email: mbdaprocurement@gmail.com

FORMAT OF QUOTATION*

Sl. No.	Description of Goods	Specifications (complied or Not complied as per each specs along with Product Brochures.	Total Qty.	Unit	Quoted Unit Rate ¹ Lot wise at destination in Rs.	GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							In Figures	In Words
Lot# 1	Portable Generator		1					
Lot# 2	Diesel Generator -Installation charge		5					
Total								

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs.....
(amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/ guarantee of 12 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

¹ Any unconditional discounts if offered shall be specified in this column along with the unit rates.



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Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

SUPPLY ORDER

To:

M/s

.....

Dear Sirs,

Sub: Supply of

.....

Reference: Your Quotation no..... Dated

1. Your quotation no.....of(Date) for the supply of has been accepted. You are requested to supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

Lot#	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	Total Price (Rs.)
Lot # 1					
Lot # 2					
			Total		

1. Delivery Period:days from the date of issue of this supply order.
2. Place of delivery
3. Consignee Address:
4. GST if any will be paid at actual prevailing on the date of supply (if not already included in the cost above).
5. Extended Warranty/Guarantee shall be 12months from the date of delivery and acceptance.
6. Payment shall be made within 60 days of delivery; and acceptance of the goods/equipment.

(Purchaser)

Date:

Name: Shri Gunanka DB,, IFS
 Designation: Additional Project Director,
 CLLMP, MBMA
 Place: Shillong, Meghalaya

Annexure – 1

SPECIFICATIONS

Lot#	Items	Brief Description of the Goods*		Qty
Lot#1	Portable Generator	Frequency	50Hz	1 No.
		AC Output Voltage	200V - 250V	
		Rate AC Output	700 VA- 750 VA	
		Max. AC Output	800 VA- 850 VA	
		Engine Type	4 Strokes	
		Displacement	79.7 cm ³	
		Oil Capacity	360 ml	
		Starting System	Recoil	
		Fuel type	petrol	
		Fuel Tank Capacity	3.5 lt or more	
		Continuous Operation Hour (rate load)	6.5 hrs or more	
		Dimension (L X W X H) mm	378x301x430	
		Item Weight	not more than 35kg	
		Manufacturer authorization form/ Original equipment manufacturer: required?	NO	
		Warranty - on site	2 Years	

SI No.	Items	Brief Description of the Goods*		Qty
Lot#2	Diesel Generator	Exciter Type	Brushless	5 Nos
		Power	3 kVA to 5 kVA	
		Phase	Single	
		Output Voltage	220V, 50 Hz	
		Dry Weight	Not more than 200-250 Kgs	
		Type	2 pole	
		Voltage regulator	Capacitor	
		Insulation material	Class H	
		Current Ratings	below 16 Amps	
		Battery Voltage, VDC	12	
		Engine Type	Natural Aspiration	
		Cylindrical Arrangement	1 Inline	
		Rated rpm	3000	
		Fuel Tank Capacity, L	Min 12-15 L	
		LCD Display (Faults, warnings)	Yes	
		CPCB II certified sound enclosure	Yes	
		Manufacturer authorization form/ Original equipment manufacturer: required?	Yes	
		Warranty- on site	12 Months and availability of after sales services	