

**REQUEST FOR PROPOSAL (RFP)**

**FOR**

**Procurement of Pressure Treatment Plant under Meghalaya State  
Bamboo Mission, MBMA**

**RFP Reference No: MBMA/04503/2024/MBM/2**

**Date: 9th, December, 2024**

**Meghalaya State Bamboo Mission, MBMA**

**2nd Floor, Shalom Building,**

**Lower Laichumiere, Shillong-793001**

**[msbamboomissionagency@gmail.com](mailto:msbamboomissionagency@gmail.com)**

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## 1. Executive Summary

### 1.1. Objective

The Meghalaya State Bamboo Mission, MBMA, invites Request for Proposals (RFP) from eligible for the selection of bidders to quote for “Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA”.

## 2. Invitation to the Proposal

The invitation to proposal is for “Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA”

The Bidders are advised to study this RFP document carefully and submission of bids shall be deemed to have been done after careful study and examination of this RFP document with full understanding of its implications.

### 2.1. Issuer

The Meghalaya State Bamboo Mission, MBMA, invites bids for “Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA” as per the scope of the Proposal.

### 2.2. Address for Proposal Submission & Correspondence:

The proposal should be submitted via email and the bid document should be password-protected. The password for the file should be shared on the date of opening of the bids.

Email id: [msbamboomissionagency@gmail.com](mailto:msbamboomissionagency@gmail.com)

### 2.3. Key Events, Dates and Important Information

Sl. No	Event/Information	Details
1	RFP Reference No.	MBMA/04503/2024/MBM/2
2	Tender Publication Detail	The tender document can be seen and downloaded from the website <a href="https://mbda.gov.in">https://mbda.gov.in</a>
3	Date of Publishing of Proposals	9 <sup>th</sup> December 2024
4	Last Date and Time for Submission of proposals	16 <sup>th</sup> December 2024, 16:00 PM
5	Date and Time of Opening of Technical Proposals	16 <sup>th</sup> December 2024, 16:30 PM
6	Date & Time for opening of Financial Proposals	To be notified later only to technically qualified bidders
7	Proposal Validity Period	90 days from the date of submission
8	Performance Bid Security (PBG) Amount	5% of the contract value
9	Warranty period	2 Years
11	Contact email	<a href="mailto:msbamboomissionagency@gmail.com">msbamboomissionagency@gmail.com</a>

## **2.4. Distribution of RFP Document**

The bidding document can be downloaded from <https://mbda.gov.in> portal free of cost.

## **2.5. Amendment of RFP Document**

At any time before the deadline for submission of proposals, MBMA may, for any reason, whether at own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding document by amendment. All the amendments made in the document would be published on the website <https://mbda.gov.in>. The Bidders are also advised to visit the website on regular basis for checking necessary updates. MBMA also reserves the right to amend the dates mentioned in clause 2.3 of this proposal document.

## **2.6. Deadline for submission of Bids**

The date and time specified in Section 2.3 of this document.

## **3. Eligibility Criteria**

The Bidder must possess the requisite experience, strength and capabilities in providing the services necessary to meet the requirements as described in the RFP document. The invitation to proposal is open to all bidders who qualify the eligibility criteria as given below:

### 3.1. Pre-Screening Criteria

Sl. No.	Criteria	Documents required
1	The Bidder should be a Company registered under the Companies Act, 1956/ Proprietary Firm / Partnership Firm	(Certificate of incorporation/certificate for commencement of business/other relevant documentary proof should be submitted)
2	Attested copy of Company's PAN, GST and ITR details	Documentary proofs should be submitted
3	Audited Average Annual Turnover of the bidder during last three financial years 2020-21, 2021-22 and 2022-23 should be Rs 60 Lakhs for the last 3 years	Audited Average Annual Turnover Certificate along with Copies of the audited balance sheet of the company showing the same should be submitted
4	The bidder must have successfully completed projects of Govt / PSU / Bank for Supply & Installation of Equipment's of similar nature during last five (5) financial years	Summary of Experiences along with Work orders or Sanction orders and work completion certificate should be submitted
5	The Product offered should meet all the technical and functional specifications given in the Section 4 - Technical Specifications. Deviations and non-fulfilment to any of the technical and functional specification as per the requirement in the RFP document will attract rejection of the bid document. Bidder should declare their compliance against each specification and submit the product catalogue as well	<ol style="list-style-type: none"> <li>1. Declaration of the compliance to the specifications with proper page numbers</li> <li>2. Supporting document should be provided such as product catalogue without which the bid will be rejected</li> </ol>
6	The bidder should not be blacklisted by any Government department/PSUs/Private sector	Self-declaration of the same
7	The Bidder must include proof of OEM certification relevant to the products or services being offered. This certification should demonstrate compliance with industry standards and best practices, ensuring quality, compatibility, and support.	OEM Certification documentary proof should be submitted.

### 3.2. Technical Part

The bidder can bid for a single lot or multiple lots. The Technical Evaluation will be conducted on Lot wise basis. Only bidders meeting the above minimum eligibility criteria shall be

considered for technical evaluation. The selection of the firm shall be based on the following technical criteria

Sl. No.	Evaluation Parameter	Marks	Details
1	Past experience of the organization in supply, installation, commissioning & comprehensive maintenance of the machineries/equipment as per Items mention at bill of material	10	More than 5 years = 10 marks More than 3 years and less than 5 years= 5 marks Less than 3 years = 3 marks
2	A track record of executing at least 2 work orders with a minimum order value exceeding Rs. 30 lakhs. These contracts should demonstrate the ability to handle substantial projects for government entities	15	More than 2 work orders = 15 marks 1 work order = 5 marks
3	Service centre /contact point at Meghalaya	5	Proof of same need to be provided.
4	Availability of Technical manpower (having skill set based technical team for technical handholding/ after sale support)	10	Having technical manpower of 10 or more = 10 marks 5 or more = 5 marks Less than 5 = 2 marks
5	Technical compliance of the specification as per the requirements of the machineries in the Bill of Materials	30	Marks will be allocated as per the compliance and specifications of the machines up to a maximum of 20 marks
6	Technical demonstration of the equipment	30	Either virtual or physical demonstration

*\*Minimum qualifying marks is 70 for opening of Financial Proposal*

### 3.3. Financial Part

The Financial Evaluation will be conducted on Lot wise basis, only for the bidders who are technically qualified as per the minimum passing score of 70 marks. The bidders need to provide the financial proposal as per the items/equipment specified in **Section 4: Technical Specification**. No extra cost/payment will be borne by MBMA other than the amount that is quoted by the bidder in their financial quotation.

## Delivery Locations

Umkhuti (Near Umiam Lake), Ri-bhoi District, Experimental Plot of Silviculture Division located on the Shillong Bye Pass, Pin 793103

### 4. Technical Specifications.

Specifications for “Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA”			
Lot. No	Item	Qty	Specifications
1	Impregnation Vessel f 3’6” ft Dia x 22 ft Length)	1	The Vessel shall be made as per IS 2825.
			The Shell will be of 12 mm thickness and the dished end for back and front door will be of 12 mm thick carbon steel confirming to IS 2062
			. The Cylinder shall withstand a test pressure of 16 kgs/cm <sup>2</sup> (225 p.s.i.) for working at 8 — 12.5 kg/cm <sup>2</sup> .
			The Cylinder shall be painted by red lead primer on outer surface and epoxy coal tar on zinc rich primer on inner surface
			The Plant door shall be fitted with a manually operated Quick Locking Gear Lever system i.e. Wedge Lock. This makes the cylinder completely sealed.
			The cylinder shall be provided an internal rail track along with an anti float arrangement for easy access of trolley inside the cylinder. The rail track gauge will be 460 mm
2	Vacuum pump	1	The vacuum pump to create a vacuum upto 650 mm Hg
			The pump shall be water ring type and with a suction capacity of 85 m <sup>3</sup> /hr with a 5 HP, 3phase, 415 V, 50 Cycles, 2800 rpm Motor.
3	Vacuum Tank	1	To receive the vacuum mom Cylinder a vertical cylindrical tank shall be provided with necessary flange connections and a spring loaded safety valve and vacuum gauge
			This tank shall be of 6 mm thick carbon steel confirming to IS 2062.
4	Pressure Pump:	1	Pressure pump shall be Multistage Inline vertical Centrifugal type pump and can develop a pressure of upto 18 kgs/ m <sup>3</sup> (260 p.s.i.) with suction capacity of 36 L.P.M. and coupled by a 3 HP, Single phase, 220 V, 50 Cycles Motor.
5	Transfer Pump	1	A transfer pump to transfer the chemical from mixing tank to storage tank as well as from cylinder to storage tank and vice versa



			The pump shall be horizontal back pull out self priming non clog centrifugal type with a suction/discharge capacity of 18 M <sup>3</sup> /hr for a 9 mt. head . It will be run by a 1.5 HP Motor, 2900 rpm, 440 V, 3 Phase connections.
<b>6</b>	<b>Angle Safety valve</b>	<b>1</b>	Requirement of a soft valve, The construction of this valve should be gun metal with spring loaded pressure setting safety valve
<b>7</b>	<b>Valve</b>	<b>1 set</b>	All Valves on the cylinder body shall be C.I. body, lubricated taper plug type, Audco (Flow Serve) manually operated valve and tested to 225 p.s.i. with flanged end The rest of the valves in the pipeline circuit shall be mostly having a Gun metal body.
<b>8</b>	<b>Pipelines</b>	<b>1</b>	All pipelines shall be E.R.W. M.S. construction conforming to IS 1239(M) grade
<b>9</b>	<b>Storage Tank</b>	<b>1</b>	The Body shall be of 6 mm thick, the bottom shall be of 8 mm thick and the top cover shall be 6 mm thick M.S. plate (carbon steel) conforming to IS 2062 The Tank shall be of 2 mt. Dia. x 2.5 mt. Height. required to furnished a test certificate for the thickness of the shell from a Govt. recognized laboratory. The storage tank shall be provided with a manhole and ladder and a hand hole. The provision of a level indicator with scale marking.
<b>10</b>	<b>Mixing Tank</b>	<b>1</b>	The Body of 1 mixing tank shall be 6 cm thick M.S. Plate . Air - agitating pipe to be provided for the open top tank to mix the chemical with water by air compressor (the reverse of the vacuum pump). Tank dimension shall be 1.2 mt. dia. x 1.2 mt. height.
<b>11</b>	<b>Electrical Panel Board</b>	<b>1</b>	Provision of an electrical control panel for easy operation of the plant The panel shall be made of powder coated CRC sheet The panel shall comprise of the starter, with phase display indicator lamp, voltmeter, ammeter and other electrical connections

**Note: A bidder can bid for a single lot or multiple lots.**

## **5. Instruction to the Bidders**

### **5.1. Procedure for Submission of Proposals**

**Technical Proposal (Envelope 1):** The documents comprising of the pre-screening documents and technical documents need to be enclosed in a separate folder and inscribed as **“Technical Proposal for Procurement of Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA”**

**Financial Proposal (Envelope 2):** The documents comprising of the financial proposal need to be enclosed in a folder and inscribed as **“Financial Proposal for Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA”** *Do not open before date and time of opening of financial proposal*

**Main Envelope:** The technical envelope (envelope 1) and financial envelope (envelope 2) should be put into a single folder and marked as **“Proposal for Procurement of Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA”**- *Do not open before date and time of opening of technical proposal*

The proposal should be submitted via email, password-protected. The password for the file should be shared on the date of opening.

**The proposals to be sent to email id:** [msbamboomissionagency@gmail.com](mailto:msbamboomissionagency@gmail.com)

### **5.2. Authentication of Proposal**

The response Proposal shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. A letter of authorization shall be supported by a written Power-of-Attorney accompanying the proposal. All pages of the proposal, except for un-amended printed literature, shall be initialed and stamped by the person or persons signing the Proposal.

### **5.3. Validation of interlineations in Proposal**

The Proposal shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the Proposal.

### **5.4. Cost of Bidding**

The Bidder shall bear all costs associated with the preparation and submission of its proposal including cost of presentation for the purposes of clarification of the proposal, if so desired by the MBMA. MBMA will in no case be responsible or liable for those costs, regardless of the outcome of the tendering process.

### **5.5. Language of Proposals**

The Proposals prepared by the bidder and all correspondence and documents relating to the proposals exchanged by the bidder and MBMA, shall be written in “English” language. Any printed literature furnished by the bidder may be written in another language so long the same is accompanied by a duly attested English translation in which case, for purposes of interpretation of the proposal, the English translation shall govern.

## **5.6. Documents Comprising the Proposals**

The Proposal prepared by the Bidder shall comprise the following components. The Proposals not conforming to the requirements shall be summarily rejected

### **Technical Proposal**

The Technical Proposal, besides the other requirements of the Tender, shall comprise the following:

- Annexure I: Declaration Regarding Clean Track Record
- Annexure II: Format for Response to Tender: Technical Proposal
- Annexure III: Project Experience Details
- Annexure V: Bidding Document Acknowledgement Form
- All necessary data sheets and any other documents including product catalogue/brochure
- All supporting documents such as purchase order/supply order, OEM certificate, Registration, experience certificate, among others. The bids will be rejected if bidders do not submit the supporting documents
- Proper page numbering should be done on the documents

### **Financial Proposal**

The Financial Proposal, besides the other requirements of the Tender, shall comprise the following:

- Filled Bill of Quantity with price quotation: Annexure IV: Format for Response to Tender: Financial Proposal

## **5.7. Firm Prices**

Prices quoted in the proposal must be firm and final and shall not be subject to any upward modifications on any account whatsoever. However, the MBMA reserves the right to negotiate the prices quoted in the proposal to effect downward modification and also may increase or decrease the quantity of the equipment up to 10%.

## **5.8. Proposal Currency**

Prices shall be quoted in Indian Rupees (INR)

## **5.9. Performance Security**

The successful bidder should submit 5% of the contract value as a performance security in the form of a Bank Guarantee valid for a period of 3 months from the date of issuing of the Purchase Order. The Bank Guarantee should be submitted within 7 days from the date of the Purchase Order.

## **5.10. Proposal Validity Period**

Period of validity of proposals shall remain valid for 120 days after the date of opening of proposals prescribed by the MBMA. A proposal valid for a shorter period may be rejected as

non-responsive. However, the prices finalized after opening the tenders shall not increase throughout the period of implementation and operation. The prices of components quoted in the Financial Proposal by the bidder shall remain valid for the project period. Extension of period of validity in exceptional circumstances, MBMA may request the bidder(s) for an extension of the period of validity. The request and the responses thereto shall be made in writing.

### **5.11. Opening of Proposals**

As specified in Section 2.3 of the RFP document

### **5.12. Evaluation of Technical and Financial Bids**

- A two - envelope procedure will be adopted for evaluation of bids, with the technical evaluation at first stage and financial evaluation at second stage only for the technically qualified bidders. The financial bid of non-technically qualified bidders will be returned unopened.
- Technical bids will be evaluated lot wise as per technical bid evaluation criteria and a technical score will be given to the bidders who comply with the pre-screening criteria.
- The Financial bid of only the technically qualified Bidders will be opened and evaluated lot wise as per specified criteria
- Conditional Proposals are liable to be rejected

The evaluation process of the Tender, proposed to be adopted by MBMA is indicated under the clauses 5.14 - 5.17. The purpose of these clauses is only to provide the bidders an idea of the evaluation process that MBMA may adopt. However, MBMA reserves the right to modify the evaluation process at any time during the Tender process, without assigning any reason, whatsoever and without any requirement of intimating the Bidders of any such change.

### **5.13. Evaluation of Proposals**

The Bidder shall be selected through a competitive bidding process. A two-envelope selection process will be adopted in evaluating the bids. In the first stage, a technical evaluation will be carried out. In the second stage, a financial evaluation will be carried out. The L1 (lowest financial quote) agency shall be selected while the L2 agency will be kept in reserve.

### **5.14. Evaluation of Technical Proposal**

Technical Proposal will be evaluated on the basis of parameters mentioned above. Only those bidders whose technical bids score 70 marks or more out of 100 marks shall qualify for further consideration of financial evaluation

### **5.15. Evaluation of Financial Proposals**

On opening the financial proposals, the Evaluation Committee shall read out the financial proposals to all the technically qualified bidders and note the same. All the financial proposals shall then be ranked according to the financial proposal in increasing order with the bidder quoting the least amount ranked L1, bidder quoting next higher figure as L2 and so on. In case there is any tie in financial proposals of one or more bidders, the bidder having the higher

technical score will be given better ranking. In case the technical scores are also equal, all the technically qualified bidders shall be asked to resubmit the financial proposal. However, in this case, the revised financial proposals should be less than the lowest financial proposal quoted earlier by the technically qualified bidders. L1 will be declared as successful bidder and his offer will be processed further.

### **5.16. Rectification of Errors**

Arithmetical errors in the financial bids will be rectified on the following basis.

- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and will be considered for future calculations.
- If there is a discrepancy between words and figures, the amount in words shall prevail.

Note: In any other case of discrepancy, MBMA reserves the right to pick the value which it considers as beneficial to the Government.

### **5.17. Contacting the MBMA**

Contact by Writing: No Bidder shall contact MBMA on any matter relating to its bids, from the time of bid opening to the time the Purchase Order is awarded. If the Bidder wishes to bring additional information to the notice of MBMA, it should be done in writing.

Rejection of Proposal: Any effort by a Bidder to influence the MBMA in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.

### **5.18. Rejection Criteria**

Besides other conditions and terms highlighted in the tender document, bids may be rejected under following circumstances:

#### **Pre- Screening Rejection Criteria:**

- Bids which do not conform to unconditional validity of the bids as prescribed in the Tender.
- Pre-Screening bids containing financial details
- If the information provided by the bidder is found to be incorrect / misleading at any stage / time during the tendering process.
- Any effort on the part of a bidder to influence the bid evaluation, bid comparison or contract award decisions.
- Bids received by MBMA after the last date prescribed for receipt of bids
- Bids without signature of person (s) duly authorized on required pages of the tender document
- Failure to furnish documentary proofs for information provided as per the requirements in the tender document

#### **Technical Rejection Criteria:**

- Technical bids containing financial details.

- Revelation of prices in any form or by any reason before opening the financial proposal
- Failure to furnish all information required by the RFP document or submission of a bid not substantially responsive to the tender document in every respect
- Failure to furnish proofs for information provided
- Bidders not complying with the technical specifications and general terms and conditions as stated in the RFP document other than the deviations
- If the bid does not confirm to the timelines indicated in the proposal

#### **Financial Rejection Criteria:**

- Incomplete price bid
- Price bid that does not conform to the tender's price proposal format
- Total price quoted by the bidder does not include all statutory taxes and levies applicable.

#### **5.19. Concessions permissible under statutes**

Bidder, while quoting against this tender, must take cognizance of all concessions permissible under the statutes including the benefit under Central Sale Tax Act, 1956, failing which it will have to bear extra cost where Bidder does not avail concessional rates of levies like customs duty, excise duty, sales tax, etc. MBMA will not take any responsibility towards this. However, MBMA may provide necessary assistance, wherever possible, in this regard.

#### **5.20. Income Tax Liability**

The Bidder will have to bear all Income Tax liability both corporate and personal tax.

#### **5.21. GST Liability**

The Bidder will have to bear all GST.

### **6. General Conditions of Contract**

#### **6.1. Ownership of Equipment**

The MBMA shall own all the equipment, Licenses and any solution supplied by the Bidder arising out of or in connection with this Contract.

#### **6.2. Payment**

The fee amount will be equal to the amount specified in format for Tender Response – Financial Proposal Submission Form.

#### **6.3. Delivery Schedule**

The delivery should be completed **within 30 days from** the issue of purchase order.

## 6.4. Payment Terms

Payments shall be released subject to acceptance of deliverable by the client as per the following terms:

Sl.no	Milestone	% of Payment to be released
1	On Acceptance of Delivery	<ul style="list-style-type: none"><li>80% of the Contract Price shall be paid after delivery of all the Goods at the delivery location specified in the Section 2.3 (14) and upon submission of the delivery challan and other required documents.</li></ul>
2	On Final Acceptance	<ul style="list-style-type: none"><li>20% of the Contract Price shall be paid on final acceptance &amp; inspection of the Goods by the authorized representative from MBMA.</li></ul>

- a. Payment will be made to successful bidder as per above mentioned schedule
- b. Penalty as per the RFP terms and conditions will be calculated and adjusted from the bill.
- c. All payments to successful bidder will be made subject to deduction of TDS (Tax deduction at Source) as per the income Tax Act, 1961, applicable penalty and other taxes, if any, as per Government of India rules.
- d. If there is any deficiency in the performance of contractual obligations on the part of the Bidder, the Bidder shall be liable for imposition of appropriate penalties as specified in the RFP and MBMA shall be entitled to deduct such penalties at source while making payment to the Bidder for the services provided as mentioned & forfeit the guarantee submitted (if required)

## 6.5. Penalty

- a) Failure to execute the entire contract within 30 days from the date of issue of supply order will attract a penalty of 1% per 5 days (0.5% per week), on the full value of the contract up to a maximum of 10%. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly.
- b) Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works

## 6.6. Force Majeure

Force Majeure shall not include any events caused due to acts/omissions of such Party or result from a breach/contravention of any of the terms of the Contract, Proposal and/or the Tender. It shall also not include any default on the part of a Party due to its negligence or failure to implement the stipulated/proposed precautions, as were required to be taken under the Contract.

The failure or occurrence of a delay in performance of any of the obligations of either party shall constitute a Force Majeure event only where such failure or delay could not have reasonably been foreseen or where despite the presence of adequate and stipulated safeguards the failure to perform obligations has occurred. In such an event, the affected party shall inform the other party in writing within five days of the occurrence of such event. MBMA will make

the payments due for Services rendered till the occurrence of Force Majeure. However, any failure or lapse on the part of the bidder in performing any obligation as is necessary and proper to negate the damage due to projected force majeure events or to mitigate the damage that may be caused due to the above-mentioned events or the failure to provide adequate disaster management/recovery or any failure in setting up a contingency mechanism would not constitute force majeure, as set out above.

In case of a Force Majeure, all Parties will endeavor to agree on an alternate mode of performance in order to ensure the continuity of service and implementation of the obligations of a party under the Contract and to minimize any adverse consequences of Force Majeure.



**7. ANNEXURES:**

**Annexure I: Declaration Regarding Clean Track Record**

To

.....,

.....,

.....,

.....,

Sir,

I have carefully gone through the Terms & Conditions contained in the RFP Document [No. \_\_\_\_\_] regarding Engagement of an Agency for Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA. I hereby declare that my company has not been debarred/black listed by any Government/Semi-Government organizations in India. I further certify that I am competent officer in my company to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal Date:

Business Address:

## Annexure II: Format for Response to Tender: Technical Proposal

To

.....,  
.....,  
.....,  
.....,

Subject: Engagement of an Agency for Procurement of Pressure Treatment Plant under Meghalaya State Bamboo Mission, MBMA

Reference: RFP No:<RFP Reference Number>Dated <dd/mm/yyyy>

Sir,

We, the undersigned Bidder, having read and examined in detail all the Tender documents do hereby propose to provide the services as specified in the Tender document number <Tender Reference Number>Dated <dd/mm/yyyy>along with the following:

### 1. Deviations

We declare that all the services shall be performed strictly in accordance with the Tender documents except for the variations, assumptions and deviations, all of which have been detailed out exhaustively in the following statements, irrespective of whatever has been stated to the contrary anywhere else in our Tender:

- Statement of Deviations from Tender Terms and Conditions is as specified in General Terms and Conditions

Further, we agree that additional conditions or assumptions, if any, found in the Tender documents other than those stated in deviation schedule shall not be given effect to.

### 2. Contract Performance Guarantee Bond

We hereby declare that in case the contract is awarded to us, we shall submit the Contract Performance Guarantee Bond in the form prescribed in the RFP.

### 3. Proposal Validity Period

We agree to abide by this Proposal for a period of 120 days after the date fixed for Proposal opening or for any further period for which Proposal validity has been extended and it shall remain binding upon us and Proposal may be accepted at any time before the expiration of that period.

We hereby declare that our Proposal is made in good faith, without collusion or fraud and the information contained in the Proposal is true and correct to the best of our knowledge and belief.

We understand that our Proposal is binding on us and that you are not bound to accept a Proposal you receive.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation

Seal Date:

Business Address:

### Annexure III: Project Experience Details

Sl. No.	Item	Details
<b>General Information</b>		
1	Customer Name/Government Department	
2	Name of the Contact Person and Contact details for the project	
<b>Brief description of scope of project</b>		
<b>Size of the project</b>		
3	Contract Value of the project (in crore)	
4	Please provide copies of Work Order or Certificate of Completion.	

## Annexure IV: Format for Response to Tender: Financial Proposal

Lot. No	Machine Name	Quantity	Unit Price	GST	Total Price inclusive of discounts, all taxes and duties
1	Impregnation Vessel f 3'6" ft Dia x 22 ft Length):	1			
2	Vacuum pump	1			
3	Vacuum Tank	1			
4	Pressure Pump	1			
5	Transfer Pump	1			
6	Angle Safety valve	1			
7	Valve	1			
8	Pipelines	1			
9	Storage Tank	1			
10	Mixing Tank	1			
11	Electrical Panel Board	1			

**Note:**

1. *Transportation and installation charges, among other should be included in the financial quotation*
2. *MBMA will not bear any additional cost than what is quoted in the financial quotation*

## Annexure V: Bidding Document Acknowledgement Form

To

Dated:

.....,

.....,

.....,

.....,

Dear Sir,

We hereby acknowledge receipt of a complete set of Bidding Documents consisting of Annexure (along with their Appendices) enclosed to the "Invitation for Proposal" pertaining to providing of \_\_\_\_\_ services against tender no..... We have noted that the closing date for the receipt of the tender by the MBMA is \_\_\_\_\_ at <> hrs. (IST) and opening at <> hrs. (IST) on the same day.

We guarantee that the contents of the above said Bidding Documents will be kept confidential within our organization and text of the said documents shall remain the property of the MBMA and that the said documents are to be used only for the purpose intended by the MBMA.

Our address for further correspondence on this tender will be as under:

Tel. No: .....

Fax. no: ..... Telephone no: .....

Personal attention of: .....

(if required)

Yours faithfully,

(Bidder)

**Note:** This form should be returned along with offer duly signed

## Annexure VI: Proforma of Bank Guarantee towards Performance Security

### PERFORMANCE GUARANTEE

Ref. No. \_\_\_\_\_ Bank Guarantee No \_\_\_\_\_

Dated \_\_\_\_\_

To

.....,

.....,

.....,

.....,

Dear Sir,

1. In consideration of Meghalaya Basin Management Agency, having its office at O/o of the Additional Project Director, SPMU, MegLIFE, 2nd Floor, Shalom Building, Block-3 Lower Lachumiere, Shillong, PIN-793001 (hereinafter referred to as 'MBMA', which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees) after receipt of the work order dated with M/s \_\_\_\_\_ having its \_\_\_\_\_ registered/head office at \_\_\_\_\_ (Hereinafter referred to as the 'CONTRACTOR') which expression shall, unless repugnant to the context or meaning thereof include all its successors, administrators, executors and assignees) and MBMA having agreed that the CONTRACTOR shall furnish to MBMA a performance guarantee for Indian Rupees.....for the faithful performance of the entire CONTRACT.
2. We (name of the bank) registered under the laws of having head/registered office at (hereinafter referred to as "the Bank", which expression shall, unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and permitted assignees) do hereby guarantee and undertake to pay immediately on first demand in writing any /all moneys to the extent of Indian Rupees. (in figures) (Indian Rupees (in words) ) without any demur, reservation, contest or protest and/or without any reference to the CONTRACTOR. Any such demand made by MBMA on the Bank by serving a written notice shall be conclusive and binding, without any proof, on the bank as regards the amount due and payable, notwithstanding any dispute(s) pending before any Court, Tribunal, Arbitrator or any other authority and/or any other matter or thing whatsoever, as liability under these presents being absolute and unequivocal. We agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable until it is discharged by MBMA in writing. This guarantee shall not be determined, discharged or affected by the liquidation, winding up, dissolution or insolvency of the CONTRACTOR and shall remain valid, binding and operative against the bank.
3. The Bank also agrees that MBMA at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance, without proceeding against the

CONTRACTOR and notwithstanding any security or other guarantee that MBMA may have in relation to the CONTRACTOR's liabilities.

4. The Bank further agrees that MBMA shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said CONTRACT or to extend time of performance by the said CONTRACTOR(s) from time to time or to postpone for any time or from time-to-time exercise of any of the powers vested in MBMA against the said CONTRACTOR(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said CONTRACTOR(s) or for any forbearance, act or omission on the part of MBMA or any indulgence by MBMA to the said CONTRACTOR(s) or any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
5. The Bank further agrees that the Guarantee herein contained shall remain in full force during the period that is taken for the performance of the CONTRACT and all dues of MBMA under or by virtue of this CONTRACT have been fully paid and its claim satisfied or discharged or till MBMA discharges this guarantee in writing, whichever is earlier.
6. This Guarantee shall not be discharged by any change in our constitution, in the constitution of MBMA or that of the CONTRACTOR.
7. The Bank confirms that this guarantee has been issued with observance of appropriate laws of the country of issue.
8. The Bank also agrees that this guarantee shall be governed and construed in accordance with Indian Laws and subject to the exclusive jurisdiction of Indian Courts of the place from where the purchase CONTRACT has been placed.
9. Notwithstanding anything contained herein above, our liability under this Guarantee is limited to Indian Rupees (in figures) (Indian Rupees (in words) ) and our guarantee shall remain in force until . (Indicate the date of expiry of bank guarantee) Any claim under this Guarantee must be received by us before the expiry of this Bank Guarantee. If no such claim has been received by us by the said date, the rights of MBMA under this Guarantee will cease. However, if such a claim has been received by us within the said date, all the rights of MBMA under this Guarantee shall be valid and shall not cease until we have satisfied that claim. In witness whereof, the Bank through its authorized officer has set its hand and stamp on this.....day of .....20 at.....

WITNESS NO. 1

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(Signature)

Full name and official  
Address (in legible letters)

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(Signature)

Full name, designation and  
address (in legible letters)  
with Bank stamp

Attorney as per power of  
Attorney No.....

WITNESS NO. 2

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(Signature)

Full name and official  
Address (in legible letters)

Dated.....