

# OFFICE OF THE PROJECT DIRECTOR

Sustainable Land Management, Meghalaya  
RLD Building, Springside, Lumsophoh, Nongthymmai  
Shillong - 793014, Meghalaya  
mbda.gov.in/mbma.org.in, admin.mbda@gov.in



Issued on: 9<sup>th</sup> December, 2024  
Clarification and Addendum

**“RFP for Hiring of Consulting Firm for implementation of various activities for the Farmers Mobilization Project (2), MBMA  
RFP No: MBMA/SLM/ C-4/107/2024-25/43, Date of issue of RPP Document: 21<sup>st</sup> November, 2024**

Further to the RFP, the clarification, amendment, corrigendum notified as below. All other requirements information, terms and conditions shall remain unchanged in the RFP.

## 1. Clarification of the pre-proposal queries:

Sl.no	Original Clause No. in RFP. & Page No.	Queries/Clarifications from the firms	MBMA Response
1	4.4 SUSPENSION OR TERMINATION 4.4.1 The Employer may, with the prior written consent of KM, fully or partially request suspension of the Services or terminate this Consulting Contract, in each case by serving written notice of at least 30 days. Page 92	Request for a mutual termination clause: The Consultant should be allowed to terminate the contract under certain circumstances, such as if there is a material breach of the contract by the employer, meaning a significant violation of the agreed-upon terms, such as failure to pay fees on time, not providing necessary access or information, or engaging in behaviour that significantly hinders the consultant's ability to perform their duties; other situations might include the employer becoming insolvent, a conflict of interest arising, or if the consultant is unable to perform due to unforeseen circumstances beyond their control	There is no change in the GCC clause
2	4.2 PENALTIES FOR DELAY AND DISSATISFACTORY SERVICES 4.2.1 If the Consultant culpably fails to perform any of the Services within the respective time agreed for such Services, the Consultant shall, except to the extent that the Special Conditions include a stipulation to the contrary, be obliged to pay to the Employer a penalty in an	1. Request for reciprocal penalties: We would like penalties also to apply to the Employer for delays caused by their failure to perform their obligations (e.g., delayed approvals, payments, or failure to provide necessary documents). 2. We request that the same interest rates as mentioned in Clause 4.2.1 be applied to the Bidder in the event of delayed payments beyond the 20-day deadline.	There is no change in the GCC clause

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	<p>amount of 0.5% of the contract value for every week of delay, subject to an overall cap of 8% of the contract value. Special Conditions Ad 5.6: Payment deadline Within 20 days of receipt of invoice from the consultant Page 90</p>		
3	<p>Page 105                  6 Liability 6.1                  GENERAL LIABILITY OF THE CONSULTANT                  General Conditions                  6.1 The Consultant shall be liable to the Employer for culpable breaches of its contractual obligations, including, without limitation, of its obligations under Article 3 [The Consultant]. The liability of the Consultant shall be limited to the Contract Value. The foregoing limitation shall not apply in the case of wilful misconduct or gross negligence liability of the Consultant shall be limited to the Contract Value. The foregoing limitation shall not apply the in the case of wilful misconduct or gross negligence. Special Conditions: Ad Article 6: Liability Maximum liability of consultant shall be up to contract value</p>	<p>1. Request for clarification and revision of liability terms: Please clarify the scope of wilful misconduct and gross negligence, as these terms can be subject to interpretation.                  2. Please clarify that the liability of the Consultant shall not exceed the maximum contract value in any situation. The last sentence of Clause 6.1 in the GCC clauses mentions unlimited liability for the consultant, but the Special Conditions mention a limitation up to the contract value. Please clarify which one will be followed.</p>	<p>The limitation is up to the contract value.</p>
4	<p>Section II, Sl. No. 15.6: "The deadline for the submission of Proposals shall be 12th December 2024 at 5:00 PM (IST)"</p>	<p>Considering the detailed requirements for engaging qualified experts with relevant experience and a strong understanding of the local context, we kindly request an extension of the submission deadline by 29 December 2024, at 5:00 PM (IST).</p>	<p>Updated in the addendum below.</p>

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		We request you to kindly consider the suggested modification.	
5	<p>Section VII, Table 2: Team Composition, Role &amp; Responsibility:</p> <p>a. Project coordinator (6 MM)</p> <p>b. Four (4) subject matter experts for Organic Farming Adoption (18 MM at Project locations)</p> <p>c. NPOP/Organic farming specialist for strategic planning and organic certification programme implementation (12 MM)</p> <p>d. Training &amp; capacity building specialist (18 MM)</p> <p>e. PoP &amp; materials specialist (6 MM for 10 crops)</p>	<p>Requested confirmation:</p> <p>As per our understanding, the total man-months is <math>(6 + 4 + 18 + 12 + 18 + 6 = 64)</math>.</p> <p>We request you to kindly provide confirmation.</p>	<p>As per TOR it is <math>6 + 72 (4 \times 18) + 18 + 12 + 18 + 6 = 132 \text{MM}</math></p> <p>Each Subject Matter Specialist is required for 18 MM, so 4 Subject Matter Specialist will be 72MM</p>
6	<p>Section I, 4. Eligible Consultants and Eligible Materials, Equipment, and Services</p> <p>4.2 It is the Consultant's responsibility to ensure that its Experts, joint venture members, Sub-consultants, agents (declared or not), sub-contractors, service providers, suppliers and/or their employees meet the requirements of eligibility and conflict of interest as established hereunder.</p>	<p>Requested confirmation:</p> <p>As per our understanding, subcontracting is permitted for the consultant.</p> <p>We request you to kindly provide confirmation.</p>	<p>In this bid, only JV is allowed . Subcontracting is not acceptable</p>
7	<p>Section II, 12.1 QCBS: The maximum admissible budget for the assignment is INR 2 Crore (approx.). Bidder submitting bid above the admissible budget may be rejected .</p>	<p>Requested confirmation:</p> <p>As per our understanding, the assignment budget of INR 2 Crore is exclusive of the 18% GST.</p> <p>We request you to kindly provide confirmation.</p>	<p>The budget is exclusive of GST</p>
8	<p>Section VIII, 6 Liability, 6.1 GENERAL LIABILITY OF THE CONSULTANT: The Consultant shall be liable to the Employer for culpable breaches of its contractual obligations, including, without limitation, of its obligations under Article 3 [The Consultant]. The</p>	<p>Suggested modification:</p> <p>Due to the unlimited liability stated for the consultant in this clause, we kindly request a modification specifying that the consultant will be liable only for direct damages caused solely by their fraud, willful misconduct, or as required by applicable law or professional regulations. We request</p>	<p>Maximum liability shall be maximum up to the contract value only and there is no unlimited liability.</p>

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	liability of the Consultant shall be limited to the Contract Value. The foregoing limitation shall not apply. in the case of wilful misconduct or gross negligence.	you to kindly consider the suggested modification.	
9	Section VIII, Ad. 1.9: The Consultant gives MBMA, irrevocable, transferable and non-exclusive right of use of any and all domestic and foreign industrial and intellectual property rights, applications for industrial property rights, designs, formats, pictures, inventions, construction papers, methods, documentation and work results that arise during execution of the assignment and which are already included in the fee.	Suggested modification: We kindly request a modification to the intellectual property clause as follows: "Each party retains its rights in its pre-existing intellectual property. Except as set out in the applicable statement of work or work order, any intellectual property developed by the Consultant, along with any working papers compiled in connection with the services (excluding the Employer's information contained within them), shall remain the property of the Consultant." This revision ensures clarity and alignment with standard practices. We request you to kindly consider the suggested modification.	No modification allowed.
10	Section II, 6.1: Joint Venture: Joint Venture is permitted up to 3 firms. No change in JV partners shall be allowed after submission of proposal.	Suggested modification: We kindly request the addition of a termination clause linked to independence as follows: "Consultant may terminate this agreement, or any particular services, immediately upon written notice to the Employer if the Consultant reasonably determines that it can no longer provide the services in accordance with applicable law or professional obligations, particularly in situations affecting independence." This addition would ensure that the consultant maintains its ability to comply with professional standards and independence requirements. We request you to kindly consider the suggested modification.	There is no change in the GCC clause
11	The consultant must have at least 3 years of experience in handholding/ capacity development/ PoP development for organic	We want to seek clarification whether 3 years of experience in capacity development/handholding/PoP development is exclusively for organic farming only?	Yes

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	<p>farming.                  Experiences in NPOP direct implementation or certification agency i.e. APEDA empanelled will be added advantage with significant weightages.</p>		
12	<p>12.1 QCBS                  The maximum admissible budget for the assignment is INR 2 Crore (approx.)                  Bidder submitting bid above the admissible budget may be rejected Pg-24</p>	<p>Please clarify if this budget is inclusive of taxes or exclusive of taxes.</p>	<p>The budget is exclusive of GST</p>
13	<p>20. 2 b)                  Qualification of the bidder S. No 4) The consultant should be an experienced consultancy firm well established with at least 6 years of relevant and applicable technical, operational and managerial experience in the agriculture and agribusiness sector Pg-27</p>	<p>We understand that the experience of promotion of FPOs and facilitation of agribusiness in the field of agriculture is considered. Please confirm if my understanding is correct.</p>	<p>Yes</p>
14	<p>20. 2 b)                  Qualification of the bidder                  6) Self-declaration in the firm's letter head (seal &amp; signed) to the effect the bidder is not solvent, in receivership,                  7) Self-declaration in the firm's letter head (seal and signed) that the bidder's business activity is not suspended or debarred from public procurement by the state government of Meghalaya or Government of India Pg- 28</p>	<p>In case of consortium / JV, please clarify if these declarations are to be submitted by all the consortium partners or only lead agency.</p>	<p>Yes, all the JV partners should sign the declaration</p>

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<p>15</p>	<p>20. 2 b)                  Qualification of the bidder                  S. No 5) The consultant must have at least 3 years of experience in handholding / capacity development/                  PoP development for organic farming.                  Experience in NPOP direct implementation or certification agency                  i.e. APEDA empanelled will be added                  advantage with significant weightages                  Experience working in north-eastern states especially working in Meghalaya within agriculture sector, specifically engaging in activities directly related to developing PoP materials                  Having an understanding of the specific challenges and opportunities of the agricultural sector in Meghalaya Pg-28</p>	<p>We understand that the qualifications under this criterion can be met by either member of the consortium. Please confirm if our understanding is correct.</p>	<p>Yes. Qualification criteria may be met by either member of the consortium but full responsibility and accountability for successful completion of assignment shall be with the Lead JV partner</p>
<p>16</p>	<p>20. 2 b)                  Qualification of the bidder                  1.4 The firm should have at least 6 years of relevant and applicable technical experience in the agriculture and agri-business sector - 15 marks Pg-29</p>	<p>We understand that the experience of promotion of FPOs and facilitation of agribusiness in the field of agriculture is considered. Please confirm if my understanding is correct. Also, please clarify the number of projects to be presented to get full scoring under this criterion We understand that the qualifications under this criterion can be met by either member of the consortium. Please confirm if our understanding is correct</p>	<p>Yes, for experience in promotion of FPOs and facilitation of agribusiness. Bidder not meeting the required minimum qualification will get Zero score. Bidder meeting minimum requirement will get score depending upon quality and period of experience, maximum up to score limit for that criterion. Qualification criteria may be met by either member of the consortium but full responsibility and accountability for successful completion of assignment shall be with the Lead JV partner</p>
<p>17</p>	<p>20. 2 b)                  Qualification of the bidder                  The firm should have at least 3</p>	<p>We understand that experience in promotion of natural farming through FPOs and development of</p>	<p>Same as above</p>



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	<p>years of experience in handholding / capacity development/PoP development for organic farming. Experiences in NPOP direct implementation and certification agency i.e., APEDA empanelled will be added advantage with significant weightages - 15 marks Pg-29</p>	<p>knowledge products or capacity building materials for adoption of Natural farming / Agroecology practices will be considered. We understand that the qualifications under this criterion can be met by either member of the consortium. Please confirm if our understanding is correct.</p>	
18	<p>20. 2 b) Qualification of the bidder Demonstrated experience of working in the north-eastern states especially in Meghalaya within the agricultural sector, especially engaging in activities related to developing PoP material</p>	<p>We understand that assignments related Agribusiness promotion, FPOs, NTFP and allied sectors will be qualified for this criterion. We understand that the qualifications under this criterion can be met by either member of the consortium. Please confirm if our understanding is correct</p>	<p>Same as above</p>
19	<p>20. 2 b) Qualification of the bidder Having an understanding of the specific challenges and opportunities of the agricultural sector in Meghalaya Pg-29</p>	<p>We understand that the qualifications under this criterion can be met by either member of the consortium. Please confirm if our understanding is correct</p>	<p>Same as above</p>
20	<p>20. 2 b) Qualification of the bidder Relevant experience in Meghalaya (knowledge of local culture or administrative systems, govt organisations etc) - 10% Pg-30</p>	<p>As this condition is too restrictive and lenient towards the local agencies in Meghalaya, we request you to consider the experience in north-eastern region. Accordingly, the clause can be amended as - "<i>Relevant experience in North eastern region (knowledge of local culture or administrative systems, govt organisations etc) - 10%</i>"</p>	<p>May be considered with more score for Meghalaya and less score for other NE regions</p>
21	<p>Form FIN -1 Basic Services (as per TOR) Pg-48</p>	<p>We understand that we need to provide details related to basic services table as a part of the response to FIN 1 as optional and alternative services are not part of the proposal. We also seek your clarifications that the evaluation shall be done Total fees, transport and</p>	<p>In case of a lump sum contract the cost, overview and cost details presented are to understood the basis for the financial calculation only and not as basis for invoicing. Invoicing will be as per</p>

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		logistics as the miscellaneous cost is subjective to each organization and will not be a standardized rate / number	the payment terms (deliverable based).
22	FIN Form -1 Detailed Cost Calculation Foreign Staff Cost Pg- 39	Kindly clarify the definition of foreign staff especially if an exclusive Indian firm participating in the tender process. Also, kindly confirm / clarify that the detailed cost calculation template can be modified by the agency during proposal preparation as per the requirement covering all the cost heads. Also, kindly confirm / clarify that the detailed cost calculation template can be modified by the agency during proposal preparation as per the requirement covering all the cost heads.	For bidders registered in India, foreign staff is not applicable. Financial template can't be modified. If any particulars are not applicable, indicate "N. A"
23	FIN Form -1 Detailed Cost Calculation No head for training component in the Fin proposal	The estimation of training needs and corresponding trainings shall be done during the implementation stage. Hence the cost of training, Workshops costs etc will not be part of the financial proposal and will be borne by the department. Please confirm	You have to submit all-inclusive cost proposal as per the scope of work in TOR assessing training/ workshop and other requirement which you foresee for successful completion of assignment. Employer / MBMA will not bear any cost, except payment against deliverables up to contract value signed with the bidder.
24	A) Remuneration on lump sum unit rate basis. The Consultant will be required to offer lump sum unit rates for such items for the requested quantity and the remuneration will be according to the actual quantity delivered/consumed and the lump sum unit rate- Pg 49	We understand that the unit rate of resources will be arrived based on the expected duration of the engagement by the resource and the corresponding cost (per hour/day). Please confirm if our understanding is correct	For lumpsum contract unit rate is only to verify your cost calculation and not linked to payment. Payment will be against deliverables which is fixed % of contract value.
25	8 B) Remuneration at actual cost In such cases, it is advisable to foresee a provisional amount either proposed by the Consultant in its Financial Offer or the Consultant is required by the Employer to take into account a predefined provisional amount in its offer Pg-50	Please clarify if contingency requirements can be quoted in Fin Form 1 Detailed Cost Calculation. Also, we understand that the contingency budget will not part of the financial evaluation and it will be reimbursed in case the expense has occurred. Please confirm	The Total Bid Price excluding tax will be taken for financial evaluation. Cost breaks up has to be given as per FIN-1 format only.
26	Task 1 To maintain all the required records of organic	We understand that the consulting agency is not the custodian or nor hold	Please refer clause 1.9; 1.10 and 1.11 of the GCC



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	farm in close coordination with the field staff, NGO partner (if any), growers Pg - 61	ownership of any statutory documents/applications/ID proofs etc. However, we understand that the documents related to project deliverables will be maintained as per the requirement and internal compliance. Please confirm if our understanding is correct	
27	Task 1: Further consultants will be responsible for the following tasks in the project under NPOP: Registration of the growers in Trace net Pg-62	We understand that consultant role here will be in facilitating in nature and will not bear any cost of registration. Please confirm	Consultant will facilitate registration of the growers in Transnet
28	Task 1: Further consultants will be responsible for the following tasks in the project under NPOP Frequent Inspection of farmers' fields to ensure strict implementation of NPOP norms including the use of unwanted chemicals. Pg-62	We understand that the field visits / inspections are adherence to the standards as per the pre-agreed criteria and consultant will facilitate the implementation of norms but not is wholly responsible for the implementation. Please confirm if our understanding is correct.	Consultant will be responsible for implementation of NPOP norms. Employer will provide administrative support wherever required
29	Task-1 Further consultants will be responsible for the following tasks in the project under NPOP Federating the FPC/ FPO/IVCS/Society for market linkages Pg-62	We understand that we will not be forming any new FPCs/FPO or any institutions under this assignment. Here federation will be done by using the existing institutions led by the department. Please confirm if our understanding is correct the department. Please confirm if our understanding is correct	Provide technical support to stakeholders
30	Task 1 Further consultants will be responsible for the following tasks in the project under NPOP Providing training to a group of growers from time to time. Training of ICS personnel Pg-62	We understand that these will be field trainings and executed at the village / block level. These trainings will be facilitated by the department / MBMA and the facilities such as training room etc will be leveraged for delivering the training to farmers. Consultant's responsibility shall be preparing technical content and facilitate the delivery of the trainings at the field level. The estimation of number of trainings at this stage would be difficult and shall be done during the implementation stage. The cost of these trainings will not be part of the proposal. Please confirm if our understanding is correct.	Consultant will be fully responsible for conducting training / conduct workshop for All Stakeholders. MBMA will not bear any cost except payment against successful completion of deliverables as indicated in the payment terms.
31	Task 1 Maintenance of the following records as a part of	We understand that the required documents will be with farmers or concerned officials with the	Refer clause 1.9; 1.10; 1.11 of the GCC

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	ICS Management will be ensured:	department who will be custodians of the documents and the consultant will facilitate the availability of the documents as per the requirements. The consultant will not keep custody of any of the documents. Please confirm if our understanding is correct	
32	Task 2: Prepare/update BRDC Strategy and operational support Activity 2.7. Support BRDC to roll out the Strategy and execute the Strategic plan: The consultant will provide support on a daily basis for the duration of the assignment	We understand that the daily support is extended by one of the four SMEs deployed full time at the PMU level and other support is extended by the rest of the team members as per the requirement. Please confirm	Support will ensure a smooth and effective implementation of the strategic plan including installation of a robust IT system for effective implementation of all the three certification systems Pg-63
33	Task 2: Prepare/update BRDC Strategy and operational support Activity 2.7. Support BRDC to roll out the Strategy and execute the Strategic plan: Support will ensure a smooth and effective implementation of the strategic plan including installation of a robust IT system for effective implementation of all the three certification systems Pg- 63	We understand that the consultant team will provide systemic/domain inputs regarding the certification process but is not responsible for any of the IT-related activities in the project. Please confirm	It has been left to you to design the work plan to successfully complete the contract at your cost. On successful completion of deliverables, payment will be made at pre indicated % rate of contract value.
34	Task 2: Prepare/update BRDC Strategy and operational support Activity 2.5. Prepare Strategic Conduct consultative forums with BRDC Directors, management and members, key stakeholders, to synthesize BRDC's key learnings and identify strategic opportunities Pg- 64	We understand that these consultations are carried at the premises of MBMA or PMU in the conference/meeting mode. There will not be any workshops expected under this criterion. Please confirm. If any of such workshops to be facilitated, we understand that the same will not be part of the financial proposal and will be taken care of by the department. Please confirm	Yes
35	Task 3 Capacity Building of PMU, iTeams, DOH, ATMA, Extension, and Organic/natural farming certification BRDC staff Activity 3.2. Develop comprehensive capacity-building frameworks/ methodologies and modules Consult would be required to submit the modules/ training materials to MBMA before the	We understand that all the modules/ training materials will be in English language only and any translation/designing of the same is not part of the current scope. Please confirm.	Support will ensure a smooth and effective implementation of the strategic plan including installation of a robust IT system for effective implementation of all the three certification systems Pg-63

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	commencement of training and capacity-building activities Pg 64		
36	<p>Task 3 Capacity Building of PMU, iTTeams, DOH, ATMA, Extension, and Organic/natural farming certification BRDC staff</p> <p>Activity 3.3 Conducting the Training and Capacity Building Programme</p> <ul style="list-style-type: none"> <li>At least 180 skilled PMU/ field extension / other staff will receive training</li> <li>The indicative approach would comprise, Module Development, Conducting Training Programs, Field/Exposure Visits, Field Accompaniment support.</li> </ul>	<p>We understand that the number of trainings and the cost of trainings shall be estimated by the consultant and be part of the financial proposal. Also, we understand that the client infrastructure such as (classrooms / conference rooms) can be leveraged by the consultant during the trainings. Please confirm.</p> <p>We also understand that the travel and accommodation (if any) for exposure visits/field visits shall be met by the department and will not be added as a part of the proposal. Please confirm if our understanding is correct.</p>	All cost to be incurred for completion of the contract has to be made by the consultant.
37	<p>Task 4 Preparing PoP (Package of Practices) Materials (10 Crops/Systems)</p> <p>Conducting in-depth research and identification of intervention areas for making traditional systems organic certification compliant.</p>	<p>We understand that the interactions with each stakeholder for identification of interventions will be proposed by the consultant and prior consent will be taken mutually on sample size, number of interactions and coverage.</p> <p>We also understand this research will not be a large study rather kind of a dipstick study for understanding the existing scenario.</p> <p>Please confirm.</p>	Yes. Research coverage should be sufficient enough to get meaningful results.
38	<p>Task 4 Preparing PoP (Package of Practices) Materials (10 Crops/Systems)</p> <p>Developing draft PoP materials for 10 selected crops/systems/ value chains for the three respective organic certification compliance</p>	<p>We understand that the final drafts submitted will be in English in a simple word document with mutually agreed content. The translation, designing is not part of the current scope.</p> <p>Please confirm</p>	Yes, in English only; Translation is not required; but designing is a must and not necessarily only in WORD format; the POP may include illustrations as well.
39	<p>Task 4 Preparing PoP (Package of Practices) Materials (10 Crops/Systems)</p> <p>Organizing field trials and demonstrations</p>	<p>We understand that the local staff of MBMA will be supported in identifying the demo plots and facilitate the field mobilization and the consultant team will extend technical and other handholding support. Please confirm.</p>	Consultant team shall be responsible for completion of listed deliverables. MBMA will only provide only administrative support as and when MBMA feel that it is necessary. - While MBMA will support the activities,

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		<p>Please indicate the number of such trails are expected throughout the project duration.</p> <p>Cost of travel or accommodation (if required) are part of travel and logistics expenses in the financial proposal. Also, the cost of the travel, boarding and lodging (if required) of department officials / farmers is not the responsibility of the consultant and will not be included in the financial proposal.</p> <p>Please confirm</p>	<p>the successful demonstration of the prepared POPs is the responsibility of the Consultant. Travel and logistic cost of the Consultant's manpower will be borne by the Consultant, and for the MBMA field staff the cost will be borne by the department but limited to 15 mandays per crop spread over five trips. One season trial per crop.</p>
40	<p>Task 4 Preparing PoP (Package of Practices) Materials (10 Crops/Systems) Refining and finalizing PoPs: Develop final versions of the PoPs in appropriate formats (e.g., printed booklets, digital versions for mobile apps).</p>	<p>The consultant will provide printable word and pdf versions of the finalised PoPs and the alignment to the software platforms is not in the current purview.</p> <p>Please confirm</p>	<p>Other common software platforms are also welcome.</p>
41	<p>e. Tasks to be performed by the Agency</p> <p>Consultant shall not incur travel-related costs prior to receipt of this approval.</p>	<p>We will make all efforts in informing/ taking a prior permission. We understand that any delay in receiving permission in this regard, will not be considered as a project delay. Please confirm.</p>	<p>It is fixed period contract. Employer is more concerned in successful completion of contract and there is very remote chance of delay from employer side.</p>
42	<p>e. Tasks to be performed by the Agency</p> <p>The Consultant shall be responsible for the procurement and contract management of all goods, works and services necessary to undertake the workshops, trainings and related activities</p>	<p>We understand that our support will be in advisory and facilitative in nature preparing draft RFPs, drawing draft contracts etc for client finalization but we will not be doing any procurement or contract management on behalf of the client.</p>	<p>It is not advisable but execute the contract as per the TOR. Payment will be made on completion of listed deliverables only.</p>
43	<p>5.4 Tasks to be performed by the Agency. The Consultant's will sign a partial lump sum contract which will be administered by MBMA. As the TOR is output-based, the Consultant will be paid upon the completion of deliverables</p>	<p>Please clarify 'partial lumpsum' contract and the cost heads covered under the same.</p>	<p>A fixed amount contract shall be awarded as lumpsum contract termed as contract value. Payment will be made on completion of deliverables as per the contract. In lump sum contract there is no cost heads. It is deliverable based.</p>

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	to the satisfactions of MBMA, as detailed on the contract payment schedule agreed between the parties.		
44	Team Qualifications and expected level of efforts The credibility of mentioned experience shall be presented in a list of the required similar project/contracts as required above, including description of services provided (including information on contract value, contracting entity/client, project location/country, duration, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting and main activities) and accompanied by certificates/confirmation of orderly fulfilment of the contracts verified by other party from such contracts	We understand that Work orders, or work completion certificates will be sufficient for meeting the criteria “accompanied by certificates/confirmation of orderly fulfilment of the contracts verified by other party from such contracts” Please confirm.	Work completion certificate from the employer and details of all such contract shall be required
45	Team Qualifications and expected level of efforts Project Coordinator Education: S(he) will have a master’s degree in agriculture/natural sciences/ rural development/development economics/ public policy/business administration or related fields. Excellent communication skills.	We understand that master’s social science/ social science will be considered under related fields.  Please confirm if our understanding is correct	Masters in Social Science/s
46	Team Qualifications and expected level of efforts Four (4) Subject Matter Experts for Organic Farming Adoption (18 MM at Project locations)	Please clarify whether the 18 MM is for all the four experts combined or 18 MM for each (i.e =18X4 =72 MM).	Yes
47	Team Qualifications and expected level of efforts NPOP/Organic farming Specialist for strategic planning and organic	We request you to consider Rural Management / Social Science qualifications with relevant experience to be considered under this criterion	No change



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 mbda.gov.in/mbma.org.in, admin.mbda@gov.in



	certification program implementation Master's Degree or Bachelor's Degree in Agriculture/ Horticulture / Biological Sciences/ Business Administration in Agri- Business Management		
48	Team Qualifications and expected level of efforts Postgraduate in Agriculture/ Agribusiness Management / biological sciences or related fields	We request you to consider Rural Management / Social Science qualifications with relevant experience to be considered under this criterion	No change
49	Team Qualifications and expected level of efforts Bachelor's /Master's degree in agriculture/ horticulture/ Agri cultural engineering, or a closely related discipline. Courses in agronomy, pest control, postharvest technology, food processing, and packaging are valuable.	We request you to consider Rural Management / Social Science qualifications with relevant experience to be considered under these criteria	Not Allowed
50	Terms of Payment 6 (iii)  Late submission of the final report and survey documents will attract penalties of 5% of the total contracted amount.	You will appreciate that often field activities get affected by factors beyond our control. We request you to kindly waive off this clause to allow us to bid for the assignment. In order to avoid the delays and corresponding conflicts, a proper delivery acceptance criterion, followed by sound project management protocols with role clarity, periodic reviews can be considered.	This exception may be considered; however, it requires prior approval from MBMA
51	Signature	We understand that the scanned signature of the authorized representative is accepted for the submission of the proposal.  Please confirm if our understanding is correct	Yes, scanned signature is accepted



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## 2. Addendum

Sl. No	Clause No. & Page No.	Original Clause in RFP	Updated Clause
1	Section-II Data Sheet Point C- Submission, Opening and Evaluation Clause-15.6 Pg-26	The Submission Deadline of proposals shall be 12 <sup>th</sup> December, 2024 at 5:00PM	The Submission Deadline of proposals shall be 19 <sup>th</sup> December, 2024 at 5:00PM
2	Section-II Data Sheet Point C- Submission, Opening and Evaluation Clause-17.1 Pg-27	The Opening of the Proposal will take place on 12 <sup>th</sup> December, 2024 at 5:30 PM	The Opening of the Proposal will take place on 19 <sup>th</sup> December, 2024 at 5:30 PM

*Sd/-*

**Project Director, SLM, KfW  
Meghalaya Basin Management Agency**