



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,
Shillong, East Khasi Hills, Meghalaya- 793003
(CIN No. U75144ML2012NPL008509)
Phone: +91-364- 2522921/2522992
Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

No. MBMA/MLAMP/ISC&ED/139/2021/G-101/ 509

Dated: January 22, 2020

From

Shri. Shantanu Sharma, IAS,
Additional Project Director,
Meghalaya Basin Management Agency

To: _____

PROJECT: Meghalaya Livelihoods and Access to Markets Programme (LAMP)

REQUEST FOR QUOTATIONS FOR PROCUREMENT OF TWO WHEELERS UNDER MLAMP

Sir/Madam,

1. The Government of Meghalaya has received a loan from the International Fund for Agriculture Development (IFAD), and intends to apply part of the proceeds of this Loan to eligible payments under the contract, for which this Request for Quotation (RFQ) is issued.
2. The procurement is based on the National Shopping method and governed by the IFAD Project Procurement Guidelines and IFAD Procurement Handbook.
3. You are invited to submit your price quotation in a pro forma invoice format for the supply of the items listed in Annex 1 of this RFQ. Annex 1 also indicates list of accessories required, and the bidder has to provide the pricing schedule for them separately.
4. Your quotation in the required format should be addressed to:

Attn: Shri. Shantanu Sharma, IAS,
Additional Project Director,
Meghalaya Basin Management Agency
MBDA Building, - Meghalaya State Housing Cooperative and Financing Society Campus,
Upper Nongrim Hills,
Shillong, PIN-793003
Facsimile: 0364-2522043; **Email:** mbdaprocurement@gmail.com

5. The quotation, in English, should be accompanied by:
 - a) A Copy of your business registration



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- b) A copy of the Authorised dealership certificate
 - c) A copy of GST Registration certificate
 - d) Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
 - e) Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
 - f) Complete price and delivery schedule
 - g) List of priced accessories which are not included in the goods prices.
 - h) Adequate technical documentation and catalogue(s) and any other relevant information.
6. **The deadline for receipt of your sealed quotation is February 4, 2021 by 1600 Hrs. (IST). Quotations will be opened on February 4, 2021 at 1630 Hrs. Late quotes will be rejected.**
7. Quotations should be submitted either by hand or by post/courier by the deadline stated above. Quotation should be placed in a single sealed envelope, clearly marked as **Quotation for "Two Wheelers under MLAMP"** as reference above and **the Bidders Name**.
8. Bidders must quote all items in the RFQ. A partial quote will not be accepted. If a quotation shows items listed but not priced, their prices shall be assumed to be included in the prices of other items. An item not listed in the quotation shall be assumed not to be included in the quotation.
9. **Evaluation:** The Purchaser/Procuring Entity shall award the Contract to the Bidder whose offer has been determined to be the lowest priced bid and is substantially responsive to the request for quotation, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.
10. Prices shall be quoted in Indian Rupees.
11. **Payment:** within 30 days after delivery and acceptance of goods.
12. **Delivery:** The prices should be quoted for delivery should be in Shillong at the O/o the Meghalaya Basin Management Agency, MBDA Building, - Meghalaya State Housing Cooperative and Financing Society Campus, Upper Nongrim Hills, Shillong, PIN-793003.
13. **Delivery Schedule:** All items should be delivered within 90 days after signature of contract. Bidders must state exact delivery time in the quotation.
14. **Warranty.** Items offered should be covered by at least 12 months' warranty from the date of delivery to the Purchaser/Procuring Entity. Goods offered shall be new, unused and based on the manufacturer's current and most recent model.



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15. **Validity of Quotations:** Your quotation should be valid for a period of 60 days from the date of your quotation.

Yours sincerely

Shantanu Sharma, IAS,
Additional Project Director, M - LAMP
Meghalaya Basin Management Agency



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ANNEXURE - 1

SCHEDULE OF REQUIREMENTS

List of Goods and Price Schedule -

All specifications are stated in minimum terms, except where ranges, approximations, maximum levels or exactitudes are obviously stipulated.

S#	Description	Total Quantity	Cost per unit (in INR)	Total (in INR)
#1	Two Wheelers (Gearless Scooter) (detailed specifications provided at page 5)	6 Nos.		
	Applicable Taxes*			
	Total Price			

* Applicable taxes to be quoted separately.

** Any accessory of 1, if comes as part of the standard equipment accessory, must be included as part of the base equipment cost.



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 Website: www.mbdg.gov.in, E-mail: admin.mbdg@gov.in

Technical specifications and Compliance Sheet

S #	Description	Specifications		Total Quantity	Meeting the Requirement
					Yes / No
					(Yes/No)
# 1	Two - Wheelers (Gearless Scooter)	Category	Gearless Scooter (BS VI)	6 Nos.	
		Seating Capacity	2		
		Mileage	Minimum 50 kmpl		
		Engine Type	Air Cool, 4 Stroke, 2 Valve		
		Displacement	Minimum 120 cc		
		Maximum Horse Power	Minimum 8 bhp @ 4000 -7000 rpm		
		Maximum Torque	Minimum 9 NM @ 4000 - 6000 rpm		
		Starting System	Electric Starter		
		Dimensions			
		Overall Length	1880mm - 1900mm		
		Overall Width	685mm - 750mm		
		Seat height	Maximum 785mm		
		Wheelbase	1250mm - 1300mm		
		Minimum ground clearance	Minimum 140mm		
		Kerb Weight	99kg-116kg		
		Chasis			
		Tyre Size Front	Minimum 10 inch		
		Tyre Size Rear	Minimum 10 inch		
		Under Seat Storage	Minimum 20 L		
		Brake Type (Front)	Disc/Drum		
		Brake Type (Rear)	Disc / Drum		
		Others			
		Fuel Tank Capacity	Minimum 5 Ltrs		
		Fuel System	Carburetor / Injection		
Transmission	Gearless / Automatic				
Suspension type Front & Rear	Telescopic Fork / Coil spring hydraulic dampers				
Battery	12V				