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REQUEST FOR QUOTATIONS

Procurement of Goods under RFQ/Shopping Procedures

Purchaser: *Meghalaya Basin Management Agency (MBMA)*

Contract title: *Procurement of Two Wheelers*

RFQ No: *MBMA/CLLMP/46/TW/GD-49/2020-21*

S#	Description	Date & Time
1	Date of Issue of RFQ	December 16, 2020
2	Last Date and Time of submission of RFQs	January 7, 2021 at 1600 Hrs.
3	Opening of RFQs	January 7, 2021 at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016]



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

MBMA/CLLMP/46/TW/GD-49/2020-21/793

Date: December 16, 2020

INVITATION FOR QUOTATIONS FOR SUPPLY TWO WHEELERS UNDER SHOPPING PROCEDURES

To

Dear Sir/Madam,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY OF TWO WHEELERS

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan toward the cost of **Meghalaya Community- Led Landscape Management Project (MCLLMP)**, **Meghalaya Basin Management Agency (MBMA)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

1. You are invited to submit your most competitive quotation for the following goods:-

Lot No. **	Brief Description of the Goods*	Qty	Delivery Period	Permanent & Temporary Registration and Insurance Required
Lot# 1	Two - Wheelers (Motor Bike)	13	Within 90 Days	Yes
Lot# 2	Two - Wheelers (Gearless Scooter)	12		

*Current models adhering to Bharat Stage VI

***: bidder can apply for one, more or all the lots, however the evaluation will be done lot wise and order will also be placed lot wise.**

***Detailed Specifications given at Annexure 1**

Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.
2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.mbda.gov.in and www.clmp.com for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions.
3. **Place of Delivery:** Meghalaya Basin Management Agency, O/o Meghalaya Basin Development Authority, c/o Meghalaya State Housing Financing & Cooperative Society, Upper Nongrim Hills, Shillong - 793003
4. **Quotation Price**
 - a) The bidder must mention the Lot that they are offering. However the quantity offered should be 100% of the requirement for the quoted Lot. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
 - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - c) Goods and Service Tax (GST) should be indicated separately.
 - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The Prices shall be quoted in Indian Rupees only.
 - f) Bidder must expressly mention the name/brand of the items offered by them in the price schedule.
5. **Qualification of Bidders**
 - a) Have the legal capacity to enter into a contract;
 - b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
 - c) Not have had your business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
6. **Documents Evidencing Qualification:** Bidders are requested to submit copies of the following documents as evidence of your qualification.
 - a. Valid trading license/registration or equivalent;
 - b. Certificate of Dealership by the Original Manufacturer.
 - c. Valid certificate of GST registration;

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- d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
 - e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
7. **Validity of Quotation:** Quotations shall remain valid for a period not less than 60 days after the deadline date specified for submission.
8. **Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations lot wise that are determined to be substantially responsive i.e. which
- (a) are properly signed ; and
 - (b) Confirm to the terms and conditions and specifications.
 - (c) The Quotations would be evaluated for lot wise; GST will not be taken into consideration while evaluating the quotations.
9. **Award of contract:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive and who has offered the lowest evaluated quotation price for that respective lot. The announcement for this assignment will be published in www.cllmp.com and www.mbda.gov.in
- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
9. Payment shall be made with 30 days after delivery of the goods.
10. Normal commercial warranty/ guarantee shall be applicable to the supplied goods (extended warranty if required will be mentioned in the technical specifications.
11. You are requested to provide your sealed quote latest by 1600 hours on January 7, 2021. Quotations that have been submitted on or before time will be opened at 1630 Hrs. on January 7, 2021. Late quotes will be rejected.
12. We look forward to receiving your quotations and thank you for your interest in this project.

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Name: Shantanu Sharma, IAS

Additional Project Director, CLLMP

Address: Meghalaya Basin Management
Agency, Office of Meghalaya Basin
Development Authority, Upper Nongrim
Hills, Shillong – 793003; Meghalaya

Tel. No.: 0364 -2522921

Email: mbdaprocurement@gmail.com

FORMAT OF QUOTATION *

Sl. No ¹	Description of Goods	Specifications (complied or Not complied as per requirement)	Qty.	Quoted Unit Rate at Destination in Rs.	Discounts ² if offered.	Registration charges (if any) in INR including temporary registration	Insurance (INR)	³ GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
									In Figures	In Words
Lot# 1	Two - Wheelers (Motor Bike)		13 Nos.							
Lot# 2	Two - Wheelers (Gearless Scooter)		12 Nos.							
			Total Price							

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/guarantee of 36 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

¹ A bidder may offer for one or more than one lots.

² Any unconditional discounts if offered shall be specified in this column along with the unit rates.

³ Indicate each applicable tax separately.



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA) 13C

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

SUPPLY ORDER

To:

M/s

.....
.....
.....
.....

Dear Sirs,

Sub: Supply of

.....

Reference: Your Quotation no..... Dated

1. Your quotation no.....of(Date) for the supply of **has been accepted. You are requested to** supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

SL. No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	Total Price (Rs.)
1					
2					
			Total		

1. Delivery Period:days from the date of issue of this supply order.

2. Place of delivery

3. Consignee Address:

4. GST if any will be paid at actual prevailing on the date of supply.

5. Warranty/Guarantee shall be 12 months from the date of delivery and acceptance.

6. Payment shall be made within 30 days of delivery; and acceptance of the goods/equipment.

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(Purchaser)

Date:

Place: Shillong, Meghalaya

Name: Shri Shantanu Sharma, IAS

Designation: Additional Project Director, CLLMP, MBMA

Technical Specifications

S #	Item	Specifications		Total Quantity	Compliance against each specification
					(Yes/No)
Lot# 1	Two - Wheelers (Motor Bike)	Category	Motorcycle (BS - VI)	13 Nos.	
		Seating Capacity	2		
		Mileage	Minimum 50 kmpl		
		Engine Type	Air Cool, 4 Stroke, 2 Valve		
		Displacement	Minimum 110 cc		
		Maximum Horse Power	Minimum 8 bhp @ 4000 - 7500 rpm		
		Maximum Torque	Minimum 8 NM @ 4000 - 6000 rpm		
		Starting System	Electric Starter		
		Dimensions			
		Overall Length	1990mm - 2055mm		
		Overall Width	700mm - 780mm		
		Seat height	780mm - 810mm		
		Wheelbase	1250mm - 1330mm		
		Minimum ground clearance	165mm		
		Kerb Weight	118kg-145kg		
		Chasis			
		Tyre Size Front	2.75 x 17		
		Tyre Size Rear	3.00 x 17		
		Brake Type (Front)	Disc		
		Brake Type (Rear)	Disc / Drum		
		Others			
		Fuel Tank Capacity	Minimum 11 - 15 Ltrs		
		Fuel System	Fuel Injection / Carburetor		
		Transmission	5 Speed Gear Box		
		Suspension type Front & Rear	Telescopic Fork & Adjustable Shock Absorber		
		Headlight	LED		
		Battery	12V		

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S #	Item	Specifications		Total Quantity	Compliance against each specification
					(Yes/No)
Lot# 2	Two - Wheelers (Gearless Scooter)	Category	Gearless Scooter (BS VI)	12 Nos.	
		Seating Capacity	2		
		Mileage	Minimum 50 kmpl		
		Engine Type	Air Cool, 4 Stroke, 2 Valve		
		Displacement	Minimum 120 cc		
		Maximum Horse Power	Minimum 8 bhp @ 4000 - 7000 rpm		
		Maximum Torque	Minimum 9 NM @ 4000 - 6000 rpm		
		Starting System	Electric Starter		
		Dimensions			
		Overall Length	1880mm - 1900mm		
		Overall Width	685mm - 750mm		
		Seat height	Maximum 785mm		
		Wheelbase	1250mm - 1300mm		
		Minimum ground clearance	Minimum 140mm		
		Kerb Weight	99kg-116kg		
		Chasis			
		Tyre Size Front	Minimum 10 inch		
		Tyre Size Rear	Minimum 10 inch		
		Under Seat Storage	Minimum 20 L		
		Brake Type (Front)	Disc/Drum		
		Brake Type (Rear)	Disc / Drum		
		Others			
		Fuel Tank Capacity	Minimum 5 Ltrs		
		Fuel System	Carburetor / Injection		
		Transmission	Gearless / Automatic		
		Suspension type Front & Rear	Telescopic Fork / Coil spring hydraulic dampers		
		Battery	12V		

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*PROFORMA OF CERTIFICATE FOR ISSUE BY THE PURCHASER AFTER SUCCESSFUL INSTALLATION
AND STARTUP OF THE SUPPLIED GOODS*

No.

Date:

M/s.

Sub: Certificate of start-up of the supplied Goods

1. This is to certify that the goods as detailed below has/have been received in good condition along with all the standard and special accessories (subject to remarks in Para No. 2) and a set of spares in accordance with the Contract/Specifications. The same has been installed and commissioned.

- (a) Contract No. _____ dated _____
- (b) Description of the Good _____
- (c) Quantity _____
- (d) Name of the consignee _____
- (e) Date of start-up and proving test _____

2. Details of accessories/spares not yet supplied and recoveries to be made on that account.

<u>S. No.</u>	<u>Description</u>	<u>Amount to be recovered</u>
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3. The proving test has been done to our entire satisfaction.

4. The supplier has fulfilled his contractual obligations satisfactorily. *

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or

The supplier has failed to fulfil his contractual obligations with regard to the following:

(a)

(b)

(c)

(d)

5. The amount of recovery on account of non-supply of accessories and spares is given under Para No. 2.
6. The amount of recovery on account of failure of the supplier to meet his contractual obligations is as indicated in endorsement of the letter.

Signature _____

Name _____

Designation with Stamp _____

* Explanatory notes for filling up the certificates: