



## MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,  
Shillong, East Khasi Hills, Meghalaya- 793003  
(CIN No. U75144ML2012NPL008509)  
Phone: +91-364- 2522921/2522992  
Website: [www.mbda.gov.in](http://www.mbda.gov.in), E-mail: [admin.mbda@gov.in](mailto:admin.mbda@gov.in)

No. MBMA/MLAMP/ISC&ED/122/W-18/2025/29

Dated: May 8, 2025

**Bid Reference: NCB-18, Date of issue of Bidding Documents: April 29, 2025**  
**MBMA/MLAMP/ISC&ED/122/W-18/2025/14**

### **Minutes of Pre –Bid Meeting for Construction for 7 Nos. of Farmers Markets for East Khasi Hills under MLAMP**

**Place:** MBMA, Shillong. The pre-bid meeting was conducted virtually using Zoom Platform on the 6<sup>th</sup> May, 2025 at 11:00 AM. However, there were no bidders attended in the meeting irrespective of receiving one request from one firm via email and there was no contact details to reach out to the particular firm. Also, as one potential bidder has connectivity issue to connect to the link, hence, it was decided by the team to re-connect on the same day at **3:00 PM**. Three of the bidders who have shown their interest have attended the meeting.

**Date:** May 6, 2025.

**Time:** 3:00 PM

### **Participants from MBMA and other agencies: Attendance Sheet Attached**

The Procurement Manager has led the meeting with the introduction round from all the members participated and further start discussing the Construction of new farmers' markets in East Khasi Hills District under the MLAMP Project, emphasizing the importance of submitting the bid documents by a certain deadline and explaining the process of bidding including the Technical and Financial envelopes. Further explained on what documents to be submitted in the technical envelope including the Bid security by following the bid forms format as per the RFB Documents. The meeting also covered the process of receiving and evaluating both technical and financial bids for a project, including the criteria for evaluating the bids and the need for swift responses. The opening of the bids documents were informed that it will be done physically by the same date of submission at 4:30 pm. Lastly, Procurement Manager discussed the completion of a project within a tight timeline and encouraged attendees to submit any queries via email by the end of the day.

No queries were raised by the bidders during the pre-bid meeting and also in the email.

**Shri. Bibatdor Syiem**  
**Executive Director, Technical**  
**Meghalaya Basin Management Agency**



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Pre-Bid Meeting of "Construction of 7 Nos. of Farmers Markets for EAST Khasi Hills under MLAMP"; W-18

VENUE: MBMA & Virtually

DATE: 6th May, 2025

TIME :- 11:00 AM & 3:00 PM

### ATTENDANCE SHEET

Sl. No.	NAMES	DESIGNATION	ORGANIZATION	PHONE NO	EMAIL ID	SIGNATURE
1	Sywell Lyngdoh	Sr. Manager, Markets & Prime Hubs	MBMA	9863242859	<a href="mailto:zee.lyngdoh@gmail.com">zee.lyngdoh@gmail.com</a>	attended virtually
2	Damaphi Ryngkhun	Manager, Procurement	MBMA	8787466402	<a href="mailto:damaphi.ryngkhun@gmail.com">damaphi.ryngkhun@gmail.com</a>	attended virtually
3	Smira Nongbri	Representative of a Contractor	Lambor Mukhim	7005257128	<a href="mailto:nongbrismira09@gmail.com">nongbrismira09@gmail.com</a>	attended virtually
4	Gariel Ridor Langstieh	Engineer and Consultant	Minimal Solutions	8014416568	<a href="mailto:minimalsolutions.in@gmail.com">minimalsolutions.in@gmail.com</a>	attended virtually
5	Biangkey Lyngdoh	Contractor	Biangkey Lyngdoh	7005210050	<a href="mailto:biangkey01@gmail.com">biangkey01@gmail.com</a>	attended virtually





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