



## MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

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### INTERNAL JOB POSTING - LATERAL ENTRY

The Meghalaya Basin Management Agency (MBMA) is initiating a **Internal Job Posting - Lateral Entry Movement Process** to redeploy existing MLAMP project staff to the other ongoing and upcoming projects under MBDA/MBMA.

All MLAMP Contractual Staff of all Levels (**Programme Associate (PA), Assistant Manager (AM), Deputy Manager (DM), Manager (M), Senior Manager (SM) and Assistant General Manager (AGM)**) posted at SPMU, DPMU's and BPMU's are eligible and invited to apply for the following positions open for lateral entry movement.

### POSITIONS OPEN FOR LATERAL ENTRY MOVEMENT

SL NO.	FUNCTIONAL AREA	LEVELS OF POSITION	PLACE OF POSTING	NO. OF VACANCIES
1.	District Project Manager	Assistant General Manager/ Senior Manager	DPMU's	12
2.	Training & Capacity Building	Senior Manager/ Manager	SPMU	01
3.	Monitoring & Evaluation (Specialist)	Senior Manager/ Manager	SPMU	01
4.	Block Project Manager	Manager	BPMUs	28
5.	Marketing Executive - Value Chain	Manager/ Assistant Manager	DPMU's	12
6.	Media & Communication	Manager	PRIME Start up	01
7.	Agronomist	Manager/ Assistant Manager/ Programme Associate	SPMU, DPMU's & BPMU's	15
8.	Project Management	Assistant Manager/ Programme Associate	DPMUs & BPMUs	50
9.	Monitoring & Evaluation	Assistant Manager/ Programme Associate	SPMU & DPMUs	14
10.	Academics	Assistant Manager	PRIME Start up	01
11.	Finance & Accounts	Programme Associate	SPMU & DPMUs	13
12.	Field Engineering	Field Engineers	DPMUs	12
13.	Technician	Programme Associate	SPMU	01

## QUALIFICATION (ROLE BASED)

Applicants must possess relevant qualifications in the respective domains, including but not limited to:

SL NO	POSITIONS	QUALIFICATION
1	District Project Manager	Graduate or Post Graduate in Agriculture, Rural Development, Social Sciences, Environmental Studies, Agricultural Extension, or any related field.
2	Training & Capacity Building	Graduate or Post Graduate in Social Work, Management, Marketing, Psychology, English, Human Resources Development
3.	Monitoring & Evaluation (Specialist)	Graduate or Post Graduate in statistics, demographics, public policy, development studies and engineering. Preferably with advanced certificate in M&E & statistics
4.	Block Project Manager	Graduate or Post Graduate in Agriculture, Rural Development, Social Sciences, Environmental Studies, Agricultural Extension, or any related field.
5.	Marketing Executive - Value Chain	Graduate or Post Graduate in Marketing, Agribusiness, Rural Development, Business Administration, Agricultural Economics, or related fields
6.	Media & Communication	Graduate or Post Graduate Mass Media/ Mass Communication, Journalism, Film Making & Photography.
7.	Agronomist	Graduate or Post Graduate in Agriculture, Horticulture, Botany or related fields
8.	Project Management	Graduate or Post Graduate in Public administration, public health, education, gender, and management.
9.	Monitoring & Evaluation	Graduate or Post Graduate in statistics, demographics, public policy, development studies and engineering. Preferably with advanced certificate in M&E & statistics
10.	Academics	Graduate or Post Graduate in Education, Adolescent Development, Public Policy and Public Administration.
11.	Finance & Accounts	Graduate or Post Graduate in Commerce/ Business and Financial Management
12.	Field Engineering	Graduate or Post Graduate in Civil Engineering, Agricultural Engineering, Environmental Engineering, or related field
13.	Technician	Diploma / Certificate Courses in Automobile Mechanic Courses or Industrial Training Institute (ITI) in Motor Mechanic/ Auto Electrician.

## KEY SKILLS (COMMON ACROSS ROLES)

- Effective communication and reporting
- Ability to handle multiple tasks and field coordination
- Strong team orientation and problem-solving skills
- Proficiency in **MS Word, Excel and PowerPoint**
- Ability to coordinate with government, community institutions, and internal teams



## TERMS & CONDITIONS:

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### Eligibility

1. The above positions are applicable to all MLAMP Staff, MBMA posted at SPMU, DPMU's & BPMU's only.
  2. **Employees may apply for positions outside their present functional area** as part of this lateral redeployment exercise, provided they meet the qualification and role-fit requirements of the post applied for.
  3. As these positions will be filled through lateral entry (same-level movement), applicants must apply for roles at the same designation level as their current post. However, employees may apply across different functional areas, provided they possess the required qualifications and relevant work experience for the applied role.
  4. **Final placement and designation level (PA / AM / DM / Manager / Senior Manager / AGM)** will be determined by MBMA based on:
    - the applicant's existing experience and role profile,
    - demonstrated performance and competence, and
    - the staffing requirements of the receiving project.
  5. This Internal Job Posting is a lateral movement across projects and does not constitute a promotion. Accordingly, there will be no change in the employee's existing pay structure.
  6. Selected staff may be required to **hold dual responsibilities during the transition period**.
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### Selection Process

- Shortlisting based on eligibility, submission of required documents and role fit
  - There will be Written Test & Personal Interview for the shortlisted candidates.
  - Personal Interview will be held only in Shillong.
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### How to Apply

- Eligible staff must apply through the **Online Application Form** with the following documents:
  - Last 3 years of SAR Reports
  - Updated Resume
  - Highest Qualifications Certificates
- **Application Link:** <https://mbda.jotform.com/260280918521960>
- **Last Date: 13 February 2026** (up to 5:00 PM)
- Only online applications will be accepted.
- Incomplete application shall not be entertained and is liable to be rejected.



General Manager – Human Resources  
Meghalaya Basin Management Agency