



# MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: [www.mbda.gov.in](http://www.mbda.gov.in), E-mail: [admin.mbda@gov.in](mailto:admin.mbda@gov.in)

## ADVERTISEMENT

### (Walk-in-Interview)

No. MBDA/ MBMA -4 (Vol – IX)/ 2013/354

Dated Shillong, 3<sup>rd</sup> March 2025

The Meghalaya Basin Management Agency (MBMA) invites a “Walk-in-Interview” of the following position to be appointed on a Short Term Engagement initially for a period of 8 (eight) months. Interested candidates fulfilling the eligibility criteria may attend the Walk-in at the **O/o Meghalaya Basin Management Agency, C/o, Meghalaya State Housing Financing Cooperative Society Ltd. Campus, Nongrim Hills, Shillong**, The detailed application form, advertisement and notification are available on the MBDA’s Website <https://www.mbda.gov.in>

### 1. Position:

Sl. No.	Position	Desired Qualifications & Experiences	Monthly Emolument	No. of Vacancy	Place of Posting
1.1	Field Engineer	<p><b>Desired Qualification:</b> Graduate or Post Graduate in Civil Engineering/ Soil &amp; Water Conservation/ Agricultural Engineering/ Water Resource Engineering offered by a University recognized by the UGC or an associate membership obtained from a recognized professional institution.</p> <p><b>Required Experience:</b> Minimum 03 years of work experience at Supervision of construction work and structural design. Preference will be given to those having experience in the relevant field of civil works in the Rural Development sector.</p> <p><b>Essential Skills:</b></p> <ul style="list-style-type: none"><li>i) Experience in contract management, preparation of estimates, civil works bills and measurement books.</li><li>ii) Good Command of computer programs and applications.</li><li>iii) Demonstrated strong values and professional integrity.</li><li>iv) Preparation of Designs</li></ul> <p><b>Requirement:</b></p> <p>The work will entail frequent travelling to the project cluster/village</p>	Rs.45,000/- fixed (TA/DA as per admissible)	6	Shillong

### 2. Date & Time for “Walk-in-Interview”

Sl No.	Date of Interview	Time for Registration	Position
1	12-March-2025	09:00AM to 11:00AM	Field Engineer

3. Documents Required : Candidate should bring along with the following documents :

- a) Updated Resume
- b) Recent Passport size photograph (1)
- c) Original Certificates (for verification)
- d) Self attested copies of educational qualifications, marksheets, age certificate, experience certificates etc

Sd/-

**General Manager – Human Resources  
Meghalaya Basin Management Agency**



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## NOTIFICATION

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2. **Age Limit:** Upto 45 years

3. **Place of Posting:** Selected candidate shall be posted at the location mentioned above.

#### 4. Remuneration:

4.1 The monthly emolument shall be as mentioned in the above column.

#### 5. Duration of Engagement:

5.1 The duration of engagement will be initially for a period of 08 (Eight) months. The engagement may be renewed subject to the performance satisfaction of MBMA and continuance of the project you are engaged with.

5.2 A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidate with the MBMA to that effect.

#### 6 General Information:

6.1 The pre-requisite qualifications and experience are minimal and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBMA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.

- 6.2** Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBDA website, [www.mbda.gov.in](http://www.mbda.gov.in) and office notice board.
- 6.3** MBMA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.
- 6.4** In case of non-availability of suitable candidates with prescribed qualifications and experience, MBMA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.
- 6.5** The number of vacancies indicated in the advertisement and notification is tentative. MBMA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.
- 6.6** MBMA reserves the right to extend the closing date for receipt of applications. MBMA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.
- 6.7** No TA/DA shall be paid for attending written test and interview.
- 6.8** Canvassing of any kind will render to disqualification.
- 6.9** Staff already working with MBDA/MBMA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum period of one year in their current position.

**Sd/-**  
**General Manager – Human Resources**  
**Meghalaya Basin Management Agency**