



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

ADVERTISEMENT

No. MBDA/ MBMA -4 (Vol – VIII)/ 2013/ 1448

Dated Shillong, 07th July 2023

The Meghalaya Basin Management Agency (MBMA invites online applications from eligible candidate to fill up the following positions on a contractual basis to be posted at Shillong..The detailed information;s regarding the application form link, advertisement and notification are available on MBDA's website <http://www.mbda.gov.in>

1. Position:

Sn	Position	Desired Qualifications & Experiences	Monthly Emolument
1.1	Manager - Civil Engineer	<p>Desired Qualification: Bachelor Degree in Civil Engineering offered by a University recognised by the UGC or an associate membership/similar qualification obtained from a recognized professional institution in the field of civil engineering.</p> <p>Required Experience: Minimum 05 years of post qualification experience at supervision of construction work and structural design. Preference will be given to those having experience in the relevant field of civil works in the Rural Development sector.</p> <p>Essential Skills:</p> <ol style="list-style-type: none">1. Experience in contract management, preparation of estimates, civil works bills and measurement books.2. Good Command of computer programs and applications.3. Demonstrated strong values and professional integrity.4. Preparation of Designs <p>Requirement: The work will entail frequent travelling to the project cluster/village</p>	Rs. 39,000

2. For applying the above positions; candidates has to fill the 'Application Form' from the following link;

<https://forms.gle/CNw7LLLfWJUnEZje7>

3. All applications should be submitted through online mode only. No other mode of applications will be entertained.

4. For detail information about the positions are made available on MBDA's website <https://www.mbda.gov.in>

5. Last date for receipt of applications is **21st July 2023** (upto 05:00PM) and applications received after the last date will not be considered.

Sd/-

**Assistant General Manager – Human Resources
Meghalaya Basin Management Agency**



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NOTIFICATION

No. MBDA/ MBMA -4 (Vol – VIII)/ 2013/ 1449

Dated Shillong, 07th July 2023

The Meghalaya Basin Management Agency (MBMA invites online applications from eligible candidate to fill up the following positions on a contractual basis to be posted at Shillong..The detailed information;s regarding the application form link, advertisement and notification are available on MBDA’s website <http://www.mbda.gov.in>

1. Position:

Sn	Position	Desired Qualifications & Experiences	Monthly Emolument	Number of Vacancy
1.1	Manager - Civil Engineer	<p>Desired Qualification: Bachelor Degree in Civil Engineering offered by a University recognised by the UGC or an associate membership/similar qualification obtained from a recognized professional institution in the field of civil engineering.</p> <p>Required Experience: Minimum 05 years of post-qualification experience at supervision of construction work and structural design. Preference will be given to those having experience in the relevant field of civil works in the Rural Development sector.</p> <p>Essential Skills:</p> <ol style="list-style-type: none">1. Experience in contract management, preparation of estimates, civil works bills and measurement books.2. Good Command of computer programs and applications.3. Demonstrated strong values and professional integrity.4. Preparation of Designs <p>Requirement: The work will entail frequent travelling to the project cluster/village</p>	Rs. 39,000	1 (One)

2. **Age Limit:** The age limit is upto 45 years

3. **Place of Posting:** Selected candidate shall be posted at the location mentioned above.

4. Remuneration:

4.1 The monthly emolument shall be as mentioned above.

4.2 House Rent Allowance (HRA) & Mobile Allowance will be included additionally as may be admissible from time to time.

4.3 EPF contributions from both employee and employer

5. Period of Contract:

5.1 Selected candidates shall be given a one (1) year contract. The contract may be renewed subject to the satisfaction of MBDA and continuance of the project.

5.2 A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidates with the MBDA to that effect.

6. How to Apply:

6.1. For applying the above positions; candidates has to fill the ‘Application Form’ from the following link:
<https://forms.gle/CNw7LLLfWJUnEZje7>

- 6.2. All applications should be submitted through online mode only. No other mode of applications will be entertained.
- 6.3. Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for each post before applying.
- 6.4. The above links are also made available on MBDA website, www.mbda.gov.in
- 6.5. Incomplete application shall not be entertained and is liable to be rejected.
- 6.6. Last date for receipt of applications is **21st July 2023** (upto 05:00PM) and applications received after the last date will not be considered.
- 6.7. In respect of Candidates who are currently in services, shall submit the “No Objection Certificate” from the Employer when called for the personal interview.

7. Selection Process:

- 7.1 There will be written test/ technical test and personal interview for all positions. Written test/Technical Test will comprise of Subject Matter Knowledge, General Knowledge, Reasoning, and English.
- 7.2 The Written Test/ Personal Interview may be held in Shillong only.

8. General Information:

- 8.1 The pre-requisite qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBMA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.
- 8.2 Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBDA website, www.mbda.gov.in
- 8.3 MBMA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.
- 8.4 In case of non-availability of suitable candidates with prescribed qualifications and experience, MBMA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.
- 8.5 The number of vacancies indicated in the advertisement and notification is tentative. MBMA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.
- 8.6 MBMA reserves the right to extend the closing date for receipt of applications. MBMA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.
- 8.7 No TA/DA shall be paid for attending written test and interview.
- 8.8 Canvassing of any kind will render to disqualification.
- 8.9 Staff already working with MBDA/MBMA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum period of one year in their current position.

Sd/-
Assistant General Manager – Human Resources
Meghalaya Basin Management Agency