



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

C/o Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills, Behind Bethany Hospital, Shillong, East Khasi Hills District, Meghalaya – 793003
(CIN No. U75144ML2012NPL008509)
Phone: +91-364- 2522921/2522992
Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

No.MBMA/HR/2023/527/408

Dated, Shillong, 29th July, 2025

ADVERTISEMENT

The Meghalaya Basin Management Agency (MBMA) invites online applications from eligible candidate to fill up the following positions on a contractual basis to be posted at the Cluster Development Project Management Unit. The detailed information's regarding the application form link, advertisement, notification, are available on MBDA's Website. <https://www.mbda.gov.in>

1. Position Vacant:

Sl. No.	Positions	Qualifications, Experiences & Skills Required	Nos of Position	Monthly Emolument	Posting
1	Manager/ Assistant Manager (Agronomist)	<p>For Manager: Qualification: MSc in Agriculture/Horticulture/Botany Experience Required: A minimum of 5 years of work experience in production of Quality Planting Material, Nursery Management, Good Agriculture Practices. Skills Required: Good Written and Verbal Communication Skills. Good knowledge in Nursery Management, GAP iii) Computer literacy with general MS package, spreadsheet and data analysis. Requirement: i) The work will entail frequent travelling to the project cluster/ village.</p> <p>For Assistant Manager: Qualification: MSc in Agriculture/Horticulture/Botany Experience Required: A minimum of 3 years of work experience in crop production, Integrated Pest Management (IPM), Integrated Nutrient Management (INM), soil control and management, disease prevention, and Nursery Management, Good Agriculture Practices. Skills Required: Good Written and Verbal Communication Skills. ii) Computer literacy with general MS package, spreadsheet and data analysis. Requirement: i) The work will entail frequent travelling to the project cluster/ village.</p>	1	Rs. 39,000/- for Manager & Rs. 31,200/- for Assistant Manager	Shillong
2	Assistant Manager (Marketing)	<p>Qualification: Post Graduate Degree in MBA Experience Required: Minimum 3 years of experience in marketing of agri/food products, retailing, branding etc. Preference will be given to candidates having experience in Digital Marketing, Social Media Proficiency, Product Promotion. Skills Required: i) Good Written and Verbal Communication Skills. ii) Computer literacy with general MS package, spreadsheet and data analysis. iii) Digital Marketing, Product Promotion, Social Media Proficiency, Event Marketing, Packaging & Labeling, Digital Advertisements. Requirement: ii) The work will entail frequent marketing physical / digital, brand promotion, participate in event/ trade show etc.</p>	1	Rs. 31,200/-	Shillong

3	Assistant Manager (Entomologist)	<p>Qualification: MSc in Agriculture with specialization in Entomology</p> <p>Experience Required: A minimum of 3 years of work experience in government departments/agencies, research institutions, or private companies, specifically in crop pest diagnosis or in a role of a similar nature.</p> <p>Skills Required: i) Good Written and Verbal Communication Skills. ii) Computer literacy with general MS package, spreadsheet and data analysis. iii) Research experience in Agriculture /Horticulture/ agronomic practices</p> <p>Requirement: i) The work will entail managing the Plant Health Clinics, Beneficial Insect rearing etc</p>	1	Rs 31,200/-	Shillong
4	Assistant Manager (Pathologist)	<p>Qualification: Msc in Agriculture with specialization in Plant Pathology.</p> <p>Experience Required: A minimum of 3 years of work experience in government departments/agencies, research institutions, or private companies, specifically in crop diseases diagnosis or in a role of a similar nature.</p> <p>Skills Required: i) Good Written and Verbal Communication Skills. ii) Computer literacy with general MS package, spreadsheet and data analysis. iii) Research experience in Agriculture /Horticulture/ agronomic practices</p> <p>Requirement: i) The work will entail managing the Plant Health Clinics, Crop Monitoring etc.</p>	1	Rs 31,200/-	Shillong
5	Assistant Manager (Bio Control Lab)	<p>Qualification: BSc/MSc in in Botany/Biotechnology/Micro Biology</p> <p>Experience Required: Minimum 3 years of work experience/ field experience Preference will be given to candidate having experience in production of biofertilizers/ biopesticides.</p> <p>Skills Required: i) Good Written and Verbal Communication Skills. ii) Computer literacy with general MS package, spreadsheet and data analysis.</p> <p>Requirement: i) The work will entail production of biofertilizers/ biopesticides</p>	1	Rs 31,200/-	Shillong

- For applying the above positions; candidate has to fill the 'Application Form' from the following link; <https://forms.gle/Kb2NGcRqPCjZ7Bnw8> after carefully reading the TOR in the following link; <https://tinyurl.com/cdpTOR124>
- All applications should be submitted through online mode only. No other mode of applications will be entertained.
- Detailed information about the advertisement for the above positions and Terms of References (TORs) and about the MPOWER project are made available in MBDA's website <https://www.mbda.gov.in> or in the folders linked above.
- Last date for receipt of applications is **11th August, 2025 (upto 05:00PM)**.

Sd/-
General Manager - HR
Meghalaya Basin Management Agency



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NOTIFICATION

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1. Position Vacant:

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2. **Essential Skills for the positions:** Good written and verbal communication. Expert in basic computer knowledge like Word Processing, Spread Sheets and Power Point Presentation, etc are the common essential skills requirement. Other skills required are mentioned above against each position.
3. **Age Limit:** Upto 45 years
4. **Place of Posting:** Selected candidate shall be posted at the location mentioned above.
5. **Remuneration:**
 - 5.1. The monthly emolument shall be as mentioned in the above column.
 - 5.2. House Rent Allowance (HRA) & Mobile Allowance will be included additionally as may be admissible from time to time.
 - 5.3. EPF contributions from both employee and employer.
6. **Duration of Contract:**
 - 6.1. The duration of contract will be for a period of 01 (one) year. The contract may be renewed subject to the performance satisfaction of MBMA and continuance of the project you are engaged with.
 - 6.2. A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidate with the MBDA to that effect.
7. **How to Apply:**
 - 7.1. For applying the above position; candidates have to fill the '**Application Form**' from the following link;
<https://forms.gle/Kb2NGcRqPCjZ7Bnw8>

- 7.2. All applications should be submitted through online mode only. All applications should be submitted through online mode only. No other mode of applications will be entertained.
- 7.3. Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for each post before applying.
- 7.4. Incomplete application shall not be entertained and is liable to be rejected.
- 7.5. Last date for receipt of applications is **11th August, 2025 (upto 05:00PM)** and applications received after the last date will not be considered.
- 7.6. Detailed information about the position and terms of references are made available in MBDA's website <https://www.mbda.gov.in> or in the folders linked above.
- 7.7. In respect of Candidates who are currently in services, shall submit the "No Objection Certificate" from the Employer when called for the personal interview.
- 8. Selection Process:**
- 8.1. There will be written/technical test and personal interview for the positions. Written test will comprise of Subject Matter Knowledge, General Knowledge, Reasoning, English and Computer Knowledge.
- 8.2. The Written Test/ Personal Interview will be held only in Shillong.
- 9. General Information:**
- 9.1. The pre-requisite qualifications and experience are minimal and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBMA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.
- 9.2. Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBDA website, **www.mbda.gov.in** and office notice board.
- 9.3. MBMA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.
- 9.4. In case of non-availability of suitable candidates with prescribed qualifications and experience, MBMA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.
- 9.5. The number of vacancies indicated in the advertisement and notification is tentative. MBMA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.
- 9.6. MBMA reserves the right to extend the closing date for receipt of applications. MBMA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.
- 9.7. No TA/DA shall be paid for attending written test and interview.
- 9.8. Canvassing of any kind will render to disqualification.
- 9.9. Staff already working with MBMA/MBDA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum period of one year in their current position.

Sd/-
General Manager - HR
Meghalaya Basin Management Agency