



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

Regd. Address: House No. L/ A-56 Lower Nongrim Hills,

Shillong, East Khasi Hills, Meghalaya- 793003

(CIN No. U75144ML2012NPL008509)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

ADVERTISEMENT

No. MBDA/MBMA – 4/ 2013/ Vol – VIII/ 1446

Dated Shillong the 09th June 2023

The Meghalaya Basin Management Agency (MBMA) invites online applications from eligible candidate in prescribed format to fill up the following positions on contractual basis. The detailed information's regarding the application form link, advertisement, notification, are available in MBDA's website: <https://www.mbda.gov.in>.

I. Positions

Sl. No.	Positions	Desired Qualifications, Experiences & Skills	Monthly Emolument
1.1	Senior Manager / Manager (Information Technology)	<p>Desired Qualification: B. Tech. (or higher) in Computer Science/Information Technology (IT), engineering, data or equivalent discipline with knowledge in programming, web designing, database handling and networking.</p> <p>Desired Experience:</p> <p>I. For Senior Manager - Minimum 7 years related professional work experience in related field out of which at least 5 years of managerial experience or above in related field.</p> <p>II. For Manager - Minimum 5 years related professional work experience in related field out of which at least 3 years of managerial experience or above in related field.</p> <ul style="list-style-type: none"> • Experience in web design and web technologies such as JQuery, Ajax, CSS, XML, Javascript, HTML, XHTML, Wordpress, PHP. • Working knowledge of technologies such as XML Web Services and Web API. • Experience with Windows services, web technologies, web services, Net Framework 4 / 4.5 or Higher. • Good knowledge of SQL, PL/SQL(Oracle), Transact-SQL (Microsoft), MySQL, stored procedure and function, experience developing an application with a relational database. • Experience developing of applications using ASP.NET, C#.NET, ADO.NET, Visual Studio.NET and programming in C, C++, C#, etc. • Experience using configuration /change management software tools. • Working knowledge of mobile applications (Android, IOS, Windows Mobile) is preferred. • Ability to Manage & configure networks (LAN, WLAN etc.) and also development and enhancement of IT systems. • Experience with object-based analysis and design. • Working knowledge of multi-layered architecture. <p>Essential Skills:</p> <ul style="list-style-type: none"> • Ability to handle and manage big data with minimal oversight. • Hands-on and results-oriented approach. • High-level proficiency in MS office, Excel, PPT, etc • Strong written and verbal communication. • Well-developed interpersonal and team working skills, initiative, persistence and positive attitude. • Ability to work under tight deadlines, manage multi-task requirements, high attention to detail and a high degree of pro-activity and initiative • Demonstrated strong values and professional integrity • Ability to engage and communicate. • Knowledge of local language preferred. 	Rs. 46,800/- (For Senior Manager) & Rs. 39,000/- (For Manager)
1.2	Technical Assistant (Bio Resources)	<p>Desired Qualifications:</p> <ul style="list-style-type: none"> • Master in Science or Equivalent (Life science/Environmental Studies/Agriculture/Forestry). • Minimum 3 years of experience in Research & Development work in Meghalaya. Candidate with excellent research skills and having Research Publications in reputed national/ International journals <p>Skills:</p> <ul style="list-style-type: none"> • Good written and verbal communications Skills • Computer literacy with expertise in MS Office tools. <p>Requirement:</p> <ul style="list-style-type: none"> • The work will entail frequent travelling to the field 	Rs. 39,000/-

1.3	Technical Assistant (Green Energy)	<p>Desired Qualification: Graduate or Post Graduate Engineering in Electrical.</p> <p>Desired Experience:</p> <ul style="list-style-type: none"> • Minimum 03 years of demonstrated experience and practical knowledge of off-grid renewable energy, preferably with sustainable energy or green energy initiatives. • Expert in technical design, development, implementation and procurement of materials <p>Skills:</p> <ul style="list-style-type: none"> • Good written and verbal communication skills. • Computer literacy with general MS package, spreadsheet, and data analysis, etc. <p>Requirement: The work will entail frequent travelling to the field.</p>	Rs. 39,000/-
1.4	Data Analyst	<p>Desired Qualification: Graduate or Post Graduate in Information Technology/ Computer Applications/ Computer Science / Engineering in Technology or related discipline.</p> <p>Desired Experience:</p> <ul style="list-style-type: none"> • Minimum 5 years of experience in rural development projects in a data gathering and monitoring role. • Knowledge on Programming language (Java , PHP etc.) and DB (SQL) • Experience in online MIS application • Knowledge on Information Technology and Troubleshooting • Experience in Data interpretation, analysis and report writing <p>Essential Skills:</p> <ul style="list-style-type: none"> • Good written and verbal communication. • Computer literacy with MS package, Spread Sheets and Power Point Presentation • Proactive, work within minimum supervision and as a team builder <p>Requirement: The work will entail travelling to the districts whenever required</p>	Rs. 39,000/-

2. For applying the above positions; candidates has to fill the ‘Application Form’ from the following link; <https://tinyurl.com/minrjune23>
3. All applications should be submitted through online mode only. No other mode of applications will be entertained.
4. Last date for receipt of applications is **23rd June 2023** (upto 05:00PM) and applications received after the last date will not be considered.

Sd/-

**Assistant General Manager – Human Resources
Meghalaya Basin Management Agency**



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NOTIFICATION

No. MBDA/MBMA – 4/ 2013/ Vol – VIII/ 1447

Dated Shillong the 09th June 2023

The Meghalaya Basin Management Agency (MBMA) invites online applications from eligible candidate in prescribed format to fill up the following positions on contractual basis. The detailed information's regarding the application form link, advertisement, notification, are available in MBDA's website: <https://www.mbda.gov.in>.

1. Position:

Sl. No.	Positions	Desired Qualifications, Experiences & Skills	No. of Vacancies	Place of Posting	Monthly Emolument
1.1	Senior Manager / Manager (Information Technology)	<p>Desired Qualification: B. Tech. (or higher) in Computer Science/Information Technology (IT), engineering, data or equivalent discipline with knowledge in programming, web designing, database handling and networking.</p> <p>Desired Experience:</p> <p>I. For Senior Manager - Minimum 7 years related professional work experience in related field out of which at least 5 years of managerial experience or above in related field.</p> <p>II. For Manager - Minimum 5 years related professional work experience in related field out of which at least 3 years of managerial experience or above in related field.</p> <ul style="list-style-type: none"> • Experience in web design and web technologies such as JQuery, Ajax, CSS, XML, Javascript, HTML, XHTML, Wordpress, PHP. • Working knowledge of technologies such as XML Web Services and Web API. • Experience with Windows services, web technologies, web services, Net Framework 4 / 4.5 or Higher. • Good knowledge of SQL, PL/SQL(Oracle), Transact-SQL (Microsoft), MySQL, stored procedure and function, experience developing an application with a relational database. • Experience developing of applications using ASP.NET, C#.NET, ADO.NET, Visual Studio.NET and programming in C, C++, C#, etc. • Experience using configuration /change management software tools. • Working knowledge of mobile applications (Android, IOS, Windows Mobile) is preferred. • Ability to Manage & configure networks (LAN, WLAN etc.) and also development and enhancement of IT systems. • Experience with object-based analysis and design. • Working knowledge of multi-layered architecture. <p>Essential Skills:</p> <ul style="list-style-type: none"> • Ability to handle and manage big data with minimal oversight. • Hands-on and results-oriented approach. • High-level proficiency in MS office, Excel, PPT, etc • Strong written and verbal communication. • Well-developed interpersonal and team working skills, initiative, persistence and positive attitude. • Ability to work under tight deadlines, manage multi-task requirements, high attention to detail and a high degree of pro-activity and initiative • Demonstrated strong values and professional integrity • Ability to engage and communicate. • Knowledge of local language preferred. 	1 (One)	Shillong	Rs.46,800 (For Senior Manager) & Rs.39,000 (For Manager)

1.2	Technical Assistant (Bio Resources)	<p>Desired Qualifications: Master in Science or Equivalent (Life science/Environmental Studies/Agriculture/Forestry).</p> <p>Desired Experience: Minimum 3 years of experience in Research & Development work in Meghalaya. Candidate with excellent research skills and having Research Publications in reputed national/ International journals</p> <p>Skills:</p> <ul style="list-style-type: none"> • Good written and verbal communications Skills • Computer literacy with expertise in MS Office tools. <p>Requirement:</p> <ul style="list-style-type: none"> • The work will entail frequent travelling to the field 	1	WGH	Rs, 39,000
1.3	Technical Assistant (Green Energy)	<p>Desired Qualification: Graduate or Post Graduate Engineering in Electrical.</p> <p>Desired Experience:</p> <ul style="list-style-type: none"> • Minimum 03 years of demonstrated experience and practical knowledge of off-grid renewable energy, preferably with sustainable energy or green energy initiatives. • Expert in technical design, development, implementation and procurement of materials <p>Skills:</p> <ul style="list-style-type: none"> • Good written and verbal communication skills. • Computer literacy with general MS package, spreadsheet, and data analysis, etc. <p>Requirement: The work will entail frequent travelling to the field.</p>	1	WGH	Rs, 39,000
1.4	Data Analyst	<p>Desired Qualification: Graduate or Post Graduate in Information Technology/ Computer Applications/ computer Science / Engineering in Technology or related discipline.</p> <p>Desired Experience:</p> <ul style="list-style-type: none"> • Minimum 5 years of experience in rural development projects in a data gathering and monitoring role. • Knowledge on Programming language (Java , PHP etc.) and DB (SQL) • Experience in online MIS application • Knowledge on Information Technology and Troubleshooting • Experience in Data interpretation, analysis and report writing <p>Essential Skills:</p> <ul style="list-style-type: none"> • Good written and verbal communication. • Computer literacy with MS package, Spread Sheets and Power Point Presentation • Proactive, work within minimum supervision and as a team builder <p>Requirement: The work will entail travelling to the districts whenever required</p>	1	Shillong	Rs, 39,000

2. Age Limit: Upto 45 years

3. Place of Posting: Selected candidate shall be posted at the location mentioned above.

4. Remuneration:

4.1 The monthly emolument shall be as mentioned in the above column.

4.2 House Rent Allowance (HRA) & Mobile Allowance will be included additionally as may be admissible from time to time.

4.3 EPF contributions from both employee and employer.

5. Duration of Contract:

5.1 The duration of contract will be for a period of 01 (one) year. The contract may be renewed subject to the performance satisfaction of MBMA and continuance of the project you are engaged with.

5.2 A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidate with the MBMA to that effect.

6 How to Apply:

- 6.1. For applying the above positions; candidates has to fill the 'Application Form' from the following link: <https://tinyurl.com/minrjune23>
- 6.2. All applications should be submitted through online mode only. No other mode of applications will be entertained.
- 6.3. Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for each post before applying.
- 6.4. The above links are also made available on MBDA website, www.mbda.gov.in
- 6.5. Incomplete application shall not be entertained and is liable to be rejected.
- 6.6. Last date for receipt of applications is **23rd June 2023 (upto 05:00PM)** and applications received after the last date will not be considered.
- 6.7. In respect of Candidates who are currently in services, shall submit the "No Objection Certificate" from the Employer when called for the personal interview.

7 Selection Process:

- 7.1 There will be written test/ technical test and personal interview for all positions. Written test/Technical Test will comprise of Subject Matter Knowledge, General Knowledge, Reasoning, and English.
- 7.2 The Written Test/ Personal Interview may be held in Shillong only.

8 General Information:

- 8.1 The pre-requisite qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBMA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.
- 8.2 Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBDA website, **www.mbda.gov.in**
- 8.3 MBDA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.
- 8.4 In case of non-availability of suitable candidates with prescribed qualifications and experience, MBDA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.
- 8.5 The number of vacancies indicated in the advertisement and notification is tentative. MBDA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.
- 8.6 MBMA reserves the right to extend the closing date for receipt of applications. MBDA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.
- 8.7 No TA/DA shall be paid for attending written test and interview.
- 8.8 Canvassing of any kind will render to disqualification.
- 8.9 Staff already working with MBDA/MBMA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum period of one year in their current position.

Sd/-

**Assistant General Manager – Human Resources
Meghalaya Basin Management Agency**