

## ELIGIBILITY CRITERIA AND TERMS OF REFERENCE -

The Meghalaya Basin Management Authority proposes to set up a state-of-the-art Wellness - AYUSH Centre to provide therapeutic and rejuvenation treatments to Tourists , and guests at 5 ½ Mile Upper Shillong, Shillong – 793009, Meghalaya . Hence, BRDC invites **Expression of Interest** from Reputed Service Providers who meet the criteria described below:-

- (i) The Proposed Centre seeks to provide authentic treatment for such diseases/disorders which could be treated and should become the benchmarking institution with regard to the operation of indigenous medical tourism activity.
- (ii) Ayush firms/hospitals with a minimum of 15 years experience in the concerned field, having its presence across the country and duly recognized by Central/State Governments are only eligible for consideration.
- (iii) BRDC would provide free Infrastructure and Amenities for establishing such a Centre within its premises.
- (iv) Interested parties should apply with their credentials, facilities they would provide and their proposed revenue sharing model for running the AYUSH and other indigenous medical packages/treatments.
- (v) All expenses including administration, food, travelling, advertisements and other running expenses etc for first year should be borne by the service provider.
- (vi) The period of contract would be initially for a period of five years, which can be extended on mutual acceptance and base on performance.

- (vii) The selected medical service provider shall be primarily responsible for formulating various treatment packages/services and also for marketing of such medical services (treatment/rejuvenation therapies).in the premises with the active concurrence of BRDC.
- (viii) The Interested parties are requested to submit their 'Expression of Interest' in the format appended herewith along with the necessary documents as listed.
- (ix) The EOI shall be liable for rejection in the absence of requisite supporting documents against each of the applicable requirements. The proposals would be evaluated on the basis of the eligibility criteria and interested party's experience in the relevant areas mentioned above.
- (x) Evaluation of the submitted EOIs falls under the sole discretion of BRDC, which may choose to apply whatever conditions it deems appropriate during the evaluation for engagement/discontinuation of the service provider.

#### **CALENDAR OF EVENTS**

<b>S. N</b>	<b>Activity</b>	<b>Remarks</b>
1	Notification for release of EOI	23 <sup>rd</sup> June, 2017
2	Last date to send in requests for clarifications on EOI document	On or before the 29 <sup>th</sup> June,2017 till 3.00 P.M.
3	Last date of submission of bids	18 <sup>th</sup> July,2017 till 4.00 P.M.
4	Opening of bids	19 <sup>th</sup> July, 2017 at 11.00A.M. sharp

**APPLICATION FORMAT -**

1	Name (with full address) of the organization with full address.	
2	Management structure (Name of the owners/proprietor, partners, directors etc of the organisation and name of authorised contact person with telephone number and email address	
3	Number of years of experience in the field of AYUSHwith an audit report for the last 3 years.	
4	Whether the institute use the AYUSH/ indigenous treatment medicine and oil made by themselves	Yes/ no
5	Whether the institute currently gives joint treatment in AYUSH and indigenous treatments both for illness (therapeutic) as well as for rejuvenation.	
6	The mandatory/optional registration details of the institution in the government/regulatory bodies for running such Ayush centers/ hospitals/ medical college if any. (The registration does not mean registration as shops/buildings etc for the purpose of tax remittance, license fees etc.)	
7	Number of branches if any. Specify the details	
8	Your strategy or Marketing channel to attract more public/tourists	
9	Any other credentials in the subject area	
10	The Revenue Sharing Model Concept Note	
11	Income Tax Regn. No. under Section 12A	
12	PAN (Permanent Account No.) of the Organization	
13	Acceptance of terms and conditions	

**Note : Discrepancy in providing accurate information will lead to automatic cancellation of offer.**

I Shri/Smt./Dr. \_\_\_\_\_ Designation

\_\_\_\_\_.

Authorised on behalf of Name of Company \_\_\_\_\_ do hereby certify that all the information provided by us in this application format are true to the best of our belief and knowledge.

Signature with date and seal

## QUALITY COST BASED SELECTION

The **Technical Bid** should contain the following: -

1. - Address of the firms submitting the EOI and the Officer, to whom the EOI is addressed, must appear distinctly on the sealed cover as under;

<b><u>EXPRESSION OF INTEREST FOR OPERATING A WELLNESS - AYUSH CENTRE AT SHILLONG, MEGHALAYA</u></b>	
To	Member Secretary, Bio-Resources Development Centre, 5 ½ Mile, Upper Shillong, Shillong 793 009.
	From: M/s..... - Address:..... - Contact No.:..... - Email ID:..... -

2. - Registration Certificate of the Ayush Firms/ Hospitals.
3. - Name of Organizations in which services were rendered w.e.f 2002 till 2017 including Post Service provided
4. - A Certificate from such Organizations regarding the services provided for w.e.f 2002 till 2017
5. - Any other Commendable Certificates from the appropriate authorities regarding the Firm.

The **Financial Bid** should contain the following: -

1. - Rates quoted **plus** admissible taxes f.o.r Upper Shillong - 793009

### Terms & Conditions

1. - **The sealed EOI** should be accompanied with Processing Fee of Rs.1000/- (Non-Refundable) in the form of Demand Draft drawn in favour of Member -Secretary, BRDC and payable at Shillong must be enclosed with the application form.
2. - Unless otherwise stated setting up of the Ayush Centre will have to be maximum within 6 months from the date of issue of the Work Order.
3. - **VAT Certificates & TDS:** Copy of latest VAT clearance Certificates with the TIN number clearly indicated therein, will have to accompany the EOI to be submitted.
4. - **Late and delayed EOI:** Late and delayed EOI will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
5. - **Ground for Rejection of EOI:** The EOI are liable to be rejected if the fore going conditions are not complied with. The EOI should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
6. - **Termination for default:** Default is said to have occurred
  - (a) If the Firm fails to deliver any or all of the services within the time period(s) specified in or any extension thereof granted by BRDC, Shillong.
  - (b) If the supplier fails to perform any other obligation(s) under the contract

(c) The acceptance of the EOI will rest solely with the **Selection committee**, who in the interest of the Institute is not bound to accept the lowest EOI and reserves the right to himself to reject or partially accept any or all the EOIs received without assigning any reasons.

**7. - Important:** - The **Selection Committee** may accept or reject any or all the bids in part or in full without assigning any reason and doesn't bind himself to accept the lower bid. The institute at its discretion may change the quantity / upgrade the criteria / drop any item or there-of at any time before placing the Work order.

### **Evaluation of the Technical Bid**

The Technical Bids will be evaluated only for the Ayush Firms which have submitted the Technical Bids complete in all respects and in time. The Technical Bids will be opened on **19<sup>th</sup> July, 2017 at 11.00A.M.** sharp at the O/o the Meghalaya Basin Management Agency, Upper Nongrim Hills.

Evaluation of Technical Bid will be done using the following criteria: -

1. - Conformity with the required terms & conditions. - (20 Pts.)
2. - Number of Commendable Certificates obtained from various Organizations regarding the - Services rendered w.e.f 2002 to 2017-(20Pts.) -
3. - Certificate of recognition from competent authority. (20Pts.)
4. - Number of Trainings of Trainers to be provided per year, etc. (20 pts).

### **Evaluation of Financial Bid**

After evaluation of the Technical Bid as mentioned above, Financial Bid of only those Firms would be considered which have obtained cut off scores for the technical bid. After opening of the Financial Bid, the same would be reviewed for error, if any. In case of a discrepancy in quoted amount in figures and words, lower of the two amounts will be taken.

The Financial Bid would be opened in the presence/ absence of representatives of the Firms. The name of the Firms' Technical Bid scores and the Financial Bid quoted would be read a loud and recorded when Financial Bid are opened. Minutes would be prepared in respect of the opening of public opening and a copy will be sent to all Firms.

The total point score is 100 out of which 80 points are kept for Technical Bid and the total points for Financial Bid are 20. In evaluation of Financial Bid, maximum number of points i.e., 20 will be allocated to the lowest financial bids i.e. opened and compared among other Firms who obtained minimum points of 80 and more in the evaluation of the Technical Bid.

The total score will be obtained by considering the technical and financial bid score. The Firms companies obtaining the highest score will be invited for negotiations and award of contract. In case the negotiations failed, the next higher Firms companies will be invited for the purpose

**Note:**

1. - The MBMA is not bound to select any Firms submitting the bid and reserve the rights of rejection of EOI without assigning any reasons thereof.
2. - Work Order along with Terms and Conditions for setting up of a Wellness – Ayush Centre at Shillong, Meghalaya will be issued to the awarded Firm.
3. - For any queries, please contact the office of MBMA via email ID – [brdcshillong@gmail.com](mailto:brdcshillong@gmail.com)/[mbdaprocurement@gmail.com](mailto:mbdaprocurement@gmail.com) or contact 0364-2561530.



**Executive Director, MBMA  
& Member Secretary  
Bio- Resources Development Centre  
Shillong**