



MEGHALAYA BASIN DEVELOPMENT AUTHORITY (MBDA)

C/o Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills,
Behind Bethany Hospital, Shillong, East Khasi Hills District, Meghalaya – 793003

(Reg No. SR/MBDA – 4/11 OF 2011)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in. E-mail: admin.mbda@gov.in

No. MBDA -748/2021/1146

Dated Shillong the 16th January 2025

ADVERTISEMENT

The Meghalaya Basin Development Authority (MBDA) invites online applications from eligible candidates for a contractual position for the Reversing Climate Change Project – Green Meghalaya Movement.

Interested candidates are required to apply online in the prescribed format. Detailed information regarding the application process, advertisement, notification, and terms of reference can be accessed on the MBDA website: <https://www.mbda.gov.in>.

1. Vacant Position:

Sl. No.	Position	Desired Qualifications & Experiences	No. of Positions	Place of Posting	Salary
1.1	Climate Action Research Fellow	<p>Desired Qualification: Master's/PhD in Social Sciences, Humanities, Public Policy, Statistics, Data Analytics & Geoinformation, Natural Sciences and other interdisciplinary degrees, with relevant social sector experience.</p> <p>Desired Experience:</p> <ul style="list-style-type: none">• Minimum of 04 years of professional working experience in climate-related research or projects.• Proven ability to conduct vulnerability and risk assessments, climate change impact studies, or similar research projects.• Experience in working with government agencies or policy think tanks to design and implement public policies, especially in the context of climate resilience and sustainability.• Familiarity with frameworks like the State Action Plan on Climate Change (SAPCC) and the National Action Plan on Climate Change (NAPCC).• Experience in coordinating with government departments, NGOs, academic institutions, and community-based organizations to facilitate training, outreach, and capacity-building programs. <p>Required Skills:</p> <ul style="list-style-type: none">• Strong research, analytical, and report-writing skills.• Excellent communication and interpersonal skills, with demonstrated experience in engaging productively with diverse stakeholders, including government departments and local communities.• Proficiency in MS Office suite (in particular, Word, Excel and PowerPoint).• Willingness to travel extensively across the state and country.	03	Shillong	Rs.40000/- per month plus allowances

2. For applying the above positions; candidate has to fill the 'Application Form' from the following link;

<https://tinyurl.com/climatearf>

3. All applications should be submitted through online mode only. No other mode of applications will be entertained.

4. Detailed information about the advertisement for the above positions and Terms of References (TORs) and about the MPOWER project are made available in MBDA's website <https://www.mbda.gov.in> or in the folders linked above.

5. Last date for receipt of applications is **27th January, 2025 (upto 05:00PM)**.

Sd/-
Executive Director
Meghalaya Basin Development Authority



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No. MBDA -748/2021/1147

Dated Shillong the 16th January 2025

NOTIFICATION

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2. **Essential Skills for the positions:** Good written and verbal communication. Expert in basic computer knowledge like Word Processing, Spread Sheets and Power Point Presentation, etc are the common essential skills requirement. Other skills required are mentioned above against each position.

3. **Age Limit:** Upto 45 years

4. **Place of Posting:** Selected candidate shall be posted at the location mentioned above.

5. **Remuneration:**

5.1. The monthly emolument shall be as mentioned in the above column.

5.2. House Rent Allowance (HRA) will be included additionally as may be admissible from time to time.

6. **Duration of Contract:**

6.1. The duration of contract will be for a period of 01 (one) year. The contract may be renewed subject to the performance satisfaction of MBDA and continuance of the project you are engaged with.

6.2. A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidate with the MBMA to that effect.

7. **How to Apply:**

7.1. For applying the above positions; candidates have to fill the 'Application Form' from the following link; <https://tinyurl.com/climatearf>

- 7.2. All applications should be submitted through online mode only. No other mode of applications will be entertained.
 - 7.3. Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for each post before applying.
 - 7.4. The above links are also made available on MBDA website, www.mbda.gov.in
 - 7.5. Incomplete application shall not be entertained and is liable to be rejected.
 - 7.6. Last date for receipt of applications is 27th January 2025 (upto 05:00PM) and applications received after the last date will not be considered.
 - 7.7. In respect of Candidates who are currently in services, shall submit the "No Objection Certificate" from the Employer when called for the personal interview.
- 8. Selection Process:**
- 8.1. There will be written/assignment and personal interview for the positions. Written test will comprise of Subject Matter Knowledge, General Knowledge, Reasoning, and English.
 - 8.2. The Written Test/ Personal Interview will be held only in Shillong.
- 9. General Information:**
- 9.1. The pre-requisite qualifications and experience are minimal and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBDA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.
 - 9.2. Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBDA website, www.mbda.gov.in and office notice board.
 - 9.3. MBDA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.
 - 9.4. In case of non-availability of suitable candidates with prescribed qualifications and experience, MBDA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.
 - 9.5. The number of vacancies indicated in the advertisement and notification is tentative. MBDA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.
 - 9.6. MBDA reserves the right to extend the closing date for receipt of applications. MBDA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.
 - 9.7. No TA/DA shall be paid for attending written test and interview.
 - 9.8. Canvassing of any kind will render to disqualification.
 - 9.9. Staff already working with MBDA/MBMA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum period of one year in their current position.

Sd/-
Executive Director
Meghalaya Basin Development Authority