



# MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

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(CIN No. U75144ML2012NPL008509)

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Dated Shillong,15<sup>th</sup> January 2025

## APPRENTICESHIP TRAINING PROGRAM

Sl. No	Name of the Apprenticeship Program	Desired Educational Qualification	No. of seats	Course Duration
1	Procurement -Public Procurement Principles, E-procurement learning.	Graduate in Commerce/ BBA/MBA in Business & Financial Management/ Procurement & Supply Chain Management / Purchase / Material Management/ Inventory & Logistic / Diploma in Procurement and Supply Chain Management or related discipline	10	3-Months

### 1. Requirements:

- The candidate should be a resident of Meghalaya.
- Age limit: Minimum of 18 years or above.

### 2. Selection Process:

- Apart from filled Application Form, Resume & Certificates, a “Cover Letter” stating your interest & willingness to take up this “Apprenticeship Training Program” is a must.
- Selection based on merit as per mark secured in the degree/ diploma course as mentioned against each - Apprentice posts would be one part of the selection process.
- Personal Interview.

### 3. How to Apply:

- Candidates must apply online via Google form as per the link provided and no other mode of application will be accepted.
- Link: <https://forms.gle/8D4RdgV4rADZfe1G7>
- Candidates are to fill the application form on or before **27<sup>th</sup> January 2025 (Before 5:00 pm)**
- All the essential documents are to be uploaded in the same application link provided.

### 4. Terms & Conditions:

- The candidates will be awarded stipend (Rs. 7,000 per month) during the apprenticeship program as per the organisational policy.
- The candidates should have 90% of attendance every month during the Apprenticeship Training Program.
- The candidates should submit the detailed work report after completion of the Apprenticeship Training Program.
- The candidates should be willing to travel to remote villages in the State of Meghalaya.
- No TA/DA will be provided by MBDA during the Apprenticeship Training Program. All travel and lodging arrangements for field assignments will be arranged by MBDA.

-Sd/-

**General Manager-HR**  
**Meghalaya Basin Management Authority**