

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES– FIRMS SELECTION)**

INDIA

COMMUNITY LED LANDSCAPES MANAGEMENT PROJECT

Project # 157836

Assignment Title: Hiring of an agency for capacity building and developing Land Use and Land Cover (LULC) maps for 400 villages to support the implementation of the Meghalaya Community Led Landscapes Management Project (MCLLMP) under MBMA

Reference No: CS - 13

1. The Government of Meghalaya, with financing and technical support from the World Bank, is implementing a project titled “Community Led Landscapes Management Project”. The objective of CLLMP is:
 - Preparation and implementation of village-based Community NRM Plans with landscape approach in 400 villages
 - Strengthening capacity building of communities, traditional institutions and other stakeholders for landscape management
 - Knowledge management and communication services for landscape management.
 - The Meghalaya Community Led Landscape Management Project (MCLLMP) will work with the communities broadly in the area of forest and water and will help in identifying activities for degraded forest, soil and water conservation, restoration of springs and water bodies, nature-based tourism, agro-forestry and homestead forestry. The project will enhance skill and technical capacity of communities along with strengthening support to social system.

2. **Objective: the objective of this assignment is:**
 - a. To develop a robust methodology for preparation of GIS Maps and to prepare GIS maps for 400 identified villages under the project at suitable scale, including updating the already prepared maps of 115 villages.
 - b. To develop and demonstrate a web GIS tool for LULC change monitoring and analysis.
 - c. To generate maps for delineation of micro catchment area and spring-shed management
 - d. To train and take-up capacity building of project team.

3. **Period of Consultancy:** The time period for the said consultancy shall be 12 months from the date of award of contract. The duration may be extended if required, with

mutual agreement of the parties. The draft Terms of Reference for the assignment is available at www.mbda.gov.in & www.cllmp.com

4. The Meghalaya Basin Management Agency invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short listing criteria are:

- The firm should be in business for the last three years. (copies of registration, PAN, TAN, GST or any other relevant registrations etc. to be enclosed)
- The firm should have an average annual turnover of INR One Crore in the last three; (financial year 2016 - 17, 2017 – 18 and 2018 - 19)
- The firm must have at least one assignment (preferably in India) related to preparing LULC and soil maps for at least 200 locations similar to the assignment scope;
- The firm must have at least one assignment (preferably in India) related to preparing Normalized Differential Vegetation Index (NDVI) maps for at least 200 locations similar to the assignment scope with a contract value of at least INR 50 Lakhs.
- The firm must have experience of developing a web GIS tool for LULC change monitoring and analysis.
- The firm should have experience in estimating carbon stock using Remote Sensing and GIS tools.
- The firm should have experience in developing training modules and imparting technical support and capacity building on various remote sensing and GIS tools.
- The firm should have experience of working with Central or State Government/s in the similar area of work. Firm having experience in similar terrains as Meghalaya or North Eastern part of India will be given preference.
- The firm should not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India (an undertaking must be submitted)

NOTE: Interested consultant are required to fill in the data as per attached Annexure A and submit documents as mentioned.

5. The consultant will be selected in accordance with the Quality & Cost Based Selection (QCBS) method set out in the World Bank’s “Procurement Regulations for IPF

Borrowers; Procurement of Goods, Works, Non-Consulting & Consulting Services, July 2016, revised November 2017”, available at www.worldbank.org. Attention of the interested agencies is drawn to paragraph 3.14 of the said Regulations relating to the Conflict of Interest.

6. A Consultant will be selected in accordance with the QCBS method set out in the Consultant Guidelines.
7. Consulting firm may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The “Association” may take the form of a joint venture (with joint and several liability) or of a sub-consultancy, and this should be stated clearly in the submission. *Firms may also note that in case of JV submission; credentials of both Lead and JV Partner will be evaluated and all the parties would be required to meet all the shortlisting parameters individually; however, for Sub-Consultancy; Credentials of only Lead Member will be taken into consideration.*
8. Further information can be obtained at the address below during office hours [10.00 AM – 5.00 PM]
9. Expressions of Interest must be delivered in a written form to the address below through registered post/speed post/ courier/ by hand by January 24, 2020

Sd/-

The Additional Project Director
Community Led Landscapes Management Project (CLLMP)
Meghalaya Basin Management Agency
C/o Meghalaya State Housing Financing Co-operative Society Ltd.
Nongrim Hills, Shillong-793003
Tel. no. 0364-2522921/2522992
Email ID: mbdaprocurement@gmail.com

Annexure – A

Hiring of an agency for capacity building and developing Land Use and Land Cover (LULC) maps for 400 villages to support the implementation of the Meghalaya Community Led Landscapes Management Project (MCLLMP) under MBMA

EoI Evaluation Criteria

#	Description	Reference document to be provided by the firm
1.	Registration and existence of the firm (Mandatory Submission)	
	The firm should be in business for the last three years. (copies of registration, PAN, TAN, GST or any other relevant registrations etc. to be enclosed)	<ul style="list-style-type: none"> • Company registration certificate; • PAN, GST and other relevant registrations.
2.	Experience of the firm	
a	The firm must have at least one assignment (preferably in India) related to preparing LULC and soil maps for at least 200 locations similar to the assignment scope;	<ul style="list-style-type: none"> • Project description should include Scope of services; contract value etc. • Client references; • Any other relevant supporting document.
b	The firm must have at least one assignment (preferably in India) related to preparing Normalized Differential Vegetation Index (NDVI) maps for at least 200 locations similar to the assignment scope with a contract value of atleast INR 50 Lakhs;	<ul style="list-style-type: none"> • Project description should include Scope of services; contract value etc. • Client references; • Any other relevant supporting document.
c	The firm must have experience of developing a web GIS tool for LULC change monitoring and analysis.	<ul style="list-style-type: none"> • Project description should include Scope of services; contract value etc. • Client references; • Any other relevant supporting document.
d	The firm should have experience in estimating carbon stock using Remote Sensing and GIS tools.	<ul style="list-style-type: none"> • Project description should include Scope of services; contract value etc. • Client references; • Any other relevant supporting document.
e	The firm should have experience in developing training modules and imparting technical support and capacity building on various remote sensing and GIS tools.	<ul style="list-style-type: none"> • Project description should include Scope of services; contract value etc. • Client references; • Any other relevant supporting document.
f	The firm should have experience of working with Central or State Government/s in the similar area of work. Firm having experience in similar terrains as Meghalaya or North Eastern part of India will be given preference.	<ul style="list-style-type: none"> • Project description should include Scope of services; contract value etc. • Client references;

#	Description	Reference document to be provided by the firm
		<ul style="list-style-type: none"> Any other relevant supporting document.
3.	Turnover of the firm (Mandatory Submission)	
	The firm should have an average annual turnover of INR One Crore in the last three; (financial year 2016 - 17, 2017 – 18 and 2018 - 19)	<ul style="list-style-type: none"> Annual financial audited statements by a Chartered Accountant Firm. Any relevant supporting document.
5.	Declaration (mandatory submission)	
	The firm should not have unsatisfactory track record resulting in adverse action taken by Central/State Governments in India	<ul style="list-style-type: none"> Declaration to be given as per Annex B; Any relevant supporting document.

Annexure - B

(Self-Declaration on Non-Judicial Stamp Paper)

Declaration

Date:.....

To whom so ever it may be concern

I/We hereby solemnly take oath that I/We am/are authorized signatory in the firms/Agency/ Company and hereby declare that "Our firm/ Agency /Company do not face any sanction or any pending disciplinary action from any authority against our firms/ Agency/ Company or partners." Further, it is also certified that our firm has not been blacklisted by any government or any other donor/partner organization/World Bank.

In case of any further changes which effect of this declaration at a later date; we would inform MBMA accordingly.

Authorized Signatory
(with seal)